

Central Adoption Resource Authority
Ministry of Women & Child Development
Government of India
R.K. Puram, New Delhi

Minutes for the 18th Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 26th November, 2018 at 04:00 p.m. in the Conference Room (Room No. 602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

1. The 18th Meeting of the Steering Committee of Central Adoption Resource Authority (CARA), chaired by Shri Rakesh Srivastava, Secretary, MWCD (Chairperson of the Steering Committee of CARA), was held on 26th November, 2018 at 4:00 PM in the Conference Room (Room No.602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.
2. The Chairperson and Members as under were present in the meeting (copy of the Attendance Sheet is placed at **Annexure-I**).

Chairperson

- (a) Shri Rakesh Srivastava, Secretary, Ministry of Women & Child Development, Government of India – Chairperson (Ex-officio).

Members

- (b) Shri K. Moses Chalai, Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi [*Representing Shri Ashish Srivastava, Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio)*].

- (c) Ms. Pushpa Bisht, Deputy Secretary (Finance), Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi

Deepak
Ministry of Women & Child Development
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[Representing Shri Ali Raza Rizvi, Additional Secretary & Financial Advisor, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi – Member (Ex-officio)].

- (d) Dr. (Ms.) M. Geeta, Secretary (Chairperson SARA), Department of Women & Child Development, Government of Chhattisgarh, [Representing State Adoption Resource Agency (SARA), Chhattisgarh] - Member.
- (e) Shri Pushpendra Singh, Deputy Chief Probation Officer, Saharanpur Division, Saharanpur, UP [Representing Rajkiya Bal Greh, Rampur, UP – Government-run-Specialised Adoption Agency (SAA)] – Member.
- (f) Dr. (Ms.) Meena Radhakrishna, B-2/36 Safdarjung Enclave, New Delhi-110029 [Adoptive Parent] – Member.
- (g) Shri Deepak Kumar, Chief Executive Officer/Secretary, CARA – Member Secretary (Ex-officio).

Special Invitee(s)

- (h) Shri Ajay Tirkey, Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.
- (i) Ms. Kavita Shrivastava, Technical Director, National Informatics Centre (NIC), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.

3. At the outset, Chairperson, Steering Committee welcomed the Additional Secretary, the Joint Secretary (KMH) and all the Members of the Committee and asked Member Secretary & CEO, CARA to start the proceedings of the 18th Meeting of the Steering Committee of CARA.

4. Member Secretary & CEO, CARA welcomed the Chairperson and all the

Members attending the 18th Meeting of Steering Committee of CARA. He informed that Minutes of the 17th Meeting of the Steering Committee held on 15th Oct 2018 were circulated to all the Members of the Steering Committee. Since no query/objection has been received from any Member, CEO CARA requested if the same may be taken as approved. All the Members agreed to the same.

5. He informed the Adoption Statistics as on date to the members, copy of which is annexed at **Annexure-II**. He informed that the adoption figure of the year 2017-18 was 3927 as compared to the previous year's figure of 3737. He also informed that from 01.04.2018 till 22.11.2018, 2113 adoptions (In-country 1808 + Inter-country 305) have taken place. He informed that during the 1st Quarter (Apr-Jun 2018), 916 adoptions took place, in 2nd Quarter (Jul-Sep 2018) 755 adoptions took place and in the 3rd Quarter (Oct till 22.11.18) 442 adoptions have taken place. Further, he informed that 22929 parents are in the waiting list for In-country adoption whereas 852 parents are in the waiting list for Inter-country adoption.

6. As regards Court pendency in the States, CEO CARA informed that there is a long pendency in the States of Bihar (55), Karnataka (51), Madhya Pradesh (40), Maharashtra (153), Odisha (85), Tamil Nadu (46) and Uttar Pradesh (67). He further informed that out of the total 55 pending Court cases in Bihar, 32 cases are more than 6 months old. In one of the cases, the concerned Judge reserved the Judgement but has not issued Order for two months and now one of the Judges of the Bench has been transferred to Chandigarh. Hence, the case will again be taken afresh on constitution of a new Bench. Dr. M. Geeta, Secretary, Govt. of Chhattisgarh also added that she has been pursuing the Courts for issuance of Adoption Orders, personally also, but the case hasn't been disposed of. She intimated that one can only request judges and cannot intervene in the judicial process. CEO CARA informed that he has requested Shri Manoj Arora, PS to Hon'ble Minister and talked to the lawyer also in this regard. He also informed that it was decided that the Advisory Committee Members may be engaged for clearing these cases. Therefore, a meeting with Advisory Committee Members was held on

30th Oct 2018 and 1st Nov 2018 at CARA & MWCD and Court pendency of all the States were shared with them with the request to intimate the progress by 30th Nov 2018. The Committee enquired if they are visiting the States. It was informed to the Committee that the Members who have been allotted West Bengal, Uttar Pradesh, Odisha, Rajasthan and Maharashtra, are more active than other Members. Further, CEO CARA informed that during the last month, 190 Court Orders were issued by the Courts and on an average about 300 Adoption Orders are issued by the Courts every month.

7. *The Committee advised to continue the efforts and keep on writing letters to High Courts informing them about the need of early disposal of the Adoption cases by the Courts in the interest of the children who are waiting for care & protection by the adoptive families. It also advised to request the Advisory Committee Members to interact with the concerned Authorities. They may be requested to approach the RG of High Courts and JJ Committee members of the High Courts to impress upon the need for timely disposal of the Adoption cases as per the provisions of Section 61 of the JJ Act, 2015.*

8. CEO CARA also informed that the as per CARINGS data, the No. of children in SAAs/CCIs as on that day, who were Legally free for adoption were 2102, Children in Need of Care & Protection were 1147 and children yet to be declared legally free were 2303. Further, the No. of new children registered in CARINGS during the month were 389 and No. of children declared legally free for adoption by CWCs in all the States during the month were 207. It was also informed that a total of 211 children (In country – 173 and Inter country – 38) were placed in Pre Adoption Foster Care during the month. As per the CARINGS, 190 Adoption Orders were obtained during the month and 811 Adoption Orders were pending in various Courts of the country. CEO CARA further informed that during the period from 01 Apr 2018 till 22 Nov 2018, a total of 42 Relative Adoptions (In country – 31 and Inter country – 11) and 05 Step Children Adoptions have taken place.

9. The Committee asked about the progress of the SAA-CCI Linkage. CEO CARA informed that as per CARINGS data, out of a total of 5050 CCI

registered, 3469 CCIs have been linked to SAAs and 1581 are yet to be linked. He further informed that the States where number of CCIs yet to be linked is large, are Andhra Pradesh (54) Gujarat (93), Kerala (74), Maharashtra (31), Puducherry (38), and Telangana (104). He further informed that as there are very less children in the CARINGS registered by the SAA/CCIs. State Governments and the Advisory Committee Members have been instructed/ requested to get the CCIs linked to SAAs, however very little progress has been observed in this regard.

10. Chairperson of the Committee informed that there are about 8422 registered CCIs as per ICPS but as per CARINGS it is 5050 and the children available in the SAA/CCIs are also very less (children below 6 years – 250 and above 6 years - 3086) which is of concern. It was also reiterated that in the previous meeting, NIC was directed to update the data of CCI registration and the children in CCIs on CARINGS. Further it was decided that ICPS grant be given only on the basis of the details of children entered on CARINGS.

11. *The Committee advised CARA to get in touch with the ICPS (CW-II Section) to reconcile the same. It was also advised to invite Child Welfare Section in the next meeting. As regards the update on the letters sent by CARA to State Governments on the issue as well as regarding linking of MOC-run-CCIs, it was advised to follow up with them.*

12. Regarding high rate of disruption in adoption, CEO CARA informed that a letter has been issued to the State Governments reiterating them to make the Counselling Centres functional in each District under the direct supervision of the concerned DCPU to assist SAA, CCIs, PAPs, children and other Stakeholders. He also informed that as suggested by AS(AT) during the previous meeting, a Sub Committee has been constituted which consists of Dr. Meena Radhakrishna & Ms. Aparna Bhat, Members of the Steering Committee, and Ms. Vinita Jha, AD, CARA, to study the reasons for the disruption and suggested measures of preventing it. Dr. Meena Radhakrishna

informed that she has already started reviewing the cases and observed that the disruption is taking place in the children who are above five years of age

and almost two-third of the cases of In-country Adoption of older children result in disruption. The Committee asked the reason for the disruptions. Dr. Radhakrishna informed that older children have older memories and adoptive families are not prepared to handle them in such a situation. She also informed that she has gone through about 45 files and observed that parents are not given sufficient counseling prior to adoption. She suggested that parents have to be prepared and they should be screened. Adoption through Immediate Placement is not in the best interest of the children and the process may be reviewed. Also the policy of giving immediate referrals to PAPs who have lost their only biological child needs a review as they start comparing the adopted child with their deceased child, resulting in disruption after adoption. Further, language is a big issue, mostly in Maharashtra and Kerala. There are a lot of cultural issues. *The Chairperson advised to please consider it at the time of referral.* CEO CARA told that once the final report is received from the Sub-Committee in this regard, necessary steps would be taken.

13. Action Taken Report (ATR) on the Decisions taken in the 17th Meeting of the Steering Committee of CARA held on 15th October, 2018 were read out and confirmed by the Committee Members. Action Taken Report of the Meeting of Steering Committee held on 15/10/2018 and discussion thereon, is attached as **Annexure-III**.

14. *Further, on the pending issues of Appendix B of the Agenda, the Chairperson advised CEO CARA to get in touch with the Ministry and get the cases finalised.*

Agenda Items and Decisions

Programme Matters:

Item No. 1: Non-Renewal of Authorization of Foreign Adoption Agency, World View Adoption Association, CANADA:

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सहायक सचिव / Secretary
संघीय महिला व बाल विकास मंत्रालय
Ministry of Women & Child Development
भारत सरकार / Government of India
पश्चिमी बंगाल - पश्चिम बंगाल सरकार
West Bengal - West Bengal Government

Canada.

18. CEO CARA further informed that it has been observed, that a large number of children, especially from Punjab who were 12 years and above, have been immigrated to Canada through adoption process based on pre-dated deeds. Even 20 years olds have been facilitated through 'Non-Involvement Certificates'. Out of the seven Non Involvement Certificates issued, three were issued for adults (i.e. over 18 years of age) on the request of this Agency. Therefore it was decided not to renew the recognition of the Agency. This Agency is writing letters to Hon'ble Minister on daily basis. He also informed that Non Involvement Certificate is not provisioned in any law.

19. The Chairperson pointed out that if the Non Involvement Certificates have been issued by the Authority, then the same be also inquired into.

Decision:

20. *The Committee agreed to the decision of non-renewal of the AFAA's authorisation and advised that further inquiry into the issuance of Non Involvement Certificates should be done to see as to why such a certificate was issued for facilitating the placement of adults in Inter-country adoptions.*

Item No. 2: Delegation of Financial Powers to Joint Director, CARA.

21. CEO CARA informed that as per Rule 8.2(d) of Rules and Regulations of CARA, 2018, stipulating the Powers of Member Secretary and Chief Executive Officer of CARA, he is further empowered to delegate his powers to the Joint Director with the approval of the Steering Committee.


22. Earlier, the Management Committee of CARA in its meeting held on 23.05.2014 had approved the delegation of the Financial powers up to Rs.15000/- to Joint Director, CARA for approving expenditure on routine/administrative matters (expenditure for procurement of goods/stationary/contingent expenditure/miscellaneous expenditure, etc.) within

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the ceiling.

23. Based on the provisions of the Rules and Regulations of CARA, 2018, it was proposed that delegation of following financial powers to the Director/ Joint Director, as proposed by CEO CARA, be approved by the Steering Committee:-

Ser. No. of Schedule	Enabling/ Related Provisions	Nature of Powers	Director/ Joint Director	Member Secretary & CEO, CARA	Chair-person of Steering Committee	Steering Committee
21.	DFPR 16	Contingent Expenditure (Recurring/ non-recurring).	Up to Rs.10000/- in each case and up to Rs.2 Lakhs per annum	Upto Rs.50,000/- in each case & upto Rs.5 Lakhs per annum	---	Full Powers
22.	DFPR 17	Condemnation of Unserviceable or Obsolete/ surplus store items & unserviceable/ irreparable/ accidental vehicles.	---	Full Powers	---	---
23.	GFR 223(2) and C&AG Guidelines	Depreciation in Value of stores as per C&AG Guidelines.	---	Full Powers	---	---
24.	Item 22 of Sch. V of DFPR	Expenditure on purchase of stores.	Up to Rs.25000/- in each case	Upto Rs.2 Lakhs in each case	Upto Rs.5 Lakhs in each case	Full Powers
25.	Item 21 of Sch. V of DFPR	Printing & Purchase of stationery items.	Up to Rs.25000/- in each case	Full Powers	---	---
26.	GFR 130 to 141 and Item 12 of Sch. V of DFPR	Original works, repair & maintenance	---	Upto Rs.5 lakhs in each case	Upto Rs.10 Lakhs in each case	Upto Rs.25 Lakhs (beyond



 Deepak Kumar / Secretary CARA

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	V of DFPR	of land and office building.				this amount, sanction by MWCD)
27.	Item 16 of Sch. V of DFPR	Rent/ Lease of Office Building. (With prior approval of GoI)	---	Upto Rs.5 Lakhs per month	Upto Rs.10 Lakhs per month	Full Powers subject to budget
28.	DFPR 21 and GFR 197 to 206	Awarding/Renewal & Sanction of Security and Cleaning Expenses for Office Building.	---	Full Powers subject to budget	---	---
29.	GFR 322 & 323	To sanction recoupable imprest amount for immediate office expenses, postal & telegram expenses.	Up to Rs.5,000/-	Upto Rs.10,000/-	Upto Rs.50,000/-	---
30.	Item 4 of Sch. V of DFPR	Water and electricity of office building.	Up to Rs10,000/- in each case	Full Powers	---	---
31.	Item 24 & 26(a)(i) of Sch. V of DFPR	Installation of telephones, EPBAX/ FAX.	---	Full Powers	---	---
32.	Item 24 of Sch. V of DFPR	Telephone rentals/ charges.	Up to Rs.5,000/- in each case	Full Powers	---	---
33.	Item 13 of Sch. V of DFPR	Postage & telegram charges.	Up to Rs.5000/- in each case	Full Powers	---	---
34.	Item 26(a)(ii) & 26(b) of Sch. V of DFPR	Hire & Purchase of Computers/	---	Upto Rs.5 Lakhs per annum	Upto Rs.10 Lakhs per annum	Full Powers

		Laptops and Software (including Website up-gradations expenses).				
35.	Reg. 37 (13) of Adoption Regulations, 2017	Advertisement & Publicity.	---	Full Powers subject to budget	---	---
36.	Item 14 of Sch. V of DFPR	Printing, Binding and Publication of Journals & Periodicals.	---	Full Powers	---	---
37.	Item 3 of Sch. V of DFPR	Hiring of vehicles for official purpose.	Up to Rs10,000/- in each case	Full Powers	---	---
38.	Item 10 of Sch. V of DFPR	POL and Maintenance of office vehicles/ generator.	Up to Rs10,000/- in each case	Full Powers subject to budget	---	---
39.	Item 22(ii) of Sch. V of DFPR	Any kind of equipment for official use.	Up to Rs.25000/- in each case	Full Powers subject to budget	---	---
40.	GFR 169, 197, 224, 225, 226	Awarding & Renewal of Annual Maintenance Contracts (AMCs)/ Service Contracts of office equipments/ xerox-machines/ computers & Peripherals/ fax, etc.	---	Full Powers subject to budget	---	---
41.	Item 5 of Sch. V of DFPR	Purchase, repair of	---	Full Powers subject to	---	---

		Furniture & Furnishings.		budget		
42.	Item 7 of Sch. V of DFPR	Hire of office furniture & machines etc.	---	Upto Rs.20,000/- in each case	Full Powers	---
43.	Item 15 of Sch. V of DFPR	Purchase of Books, Magazines and Newspapers for office library.	Up to Rs10,000/- in each case	Full Powers	---	---
44.		Hospitality for visiting delegations/ dignitaries, inclusive of gifts, reception etc.	---	Upto Rs.10,000/- in each case	Upto Rs.50,000/- in each case	Upto Rs.1 Lakh in each case & beyond this amount by MWCD
45.	Item 6(ii) of Sch. V of DFPR	Demurrage.	---	Up to Rs.5,000/- in each case	Upto Rs.10,000/- in each case	Full Powers
46.		Overtime to staff.	---	Full Powers (subject to GoI rules)	---	---
47.	FR 46(a)(b) and Item 18 of Sch. V of DFPR	Rewards, Fee & Honorarium etc. to the officials.	---	Full Powers subject to budget and in accordance to FR 46 (b) and instructions/ orders issued by the GoI on the subject	---	---
48.	Item 18 of Sch. V of DFPR	Payment of Bonus to staff members.	---	Full Powers (subject to GoI rules)	---	---
49.	Item 20 of Sch. V of DFPR	Payment to contractual employees employed on contingent basis.	---	Full Powers	---	---

Deepak Kumar
Secretary, NARA

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50.	DFPR 25	Auditors & Consultants Fee.	---	Full Powers	---	---
51.	DFPR 16	Miscellaneous Expenditure.	Up to Rs.5,000/- in each case	Upto Rs.10,000/- in each case	Upto Rs.50,000/- in each case	Full Powers
52.		Exhibition and Conference.	---	Full Powers subject to the ceiling of expenditure as laid down by GOI	---	---
53.		Expenditure on Training, Development & Curriculum Development for associated agencies and stakeholders.	---	Full Powers (within the norms approved by the Steering Committee)	---	Full Powers
54.		Expenditure on Training & Development for Officers & Staff Members.	----	Full Powers (in case of Group A to C except himself)	Full Powers in case of Member Secretary & CEO (CARA)	---
55.		To sanction training expenditure and advance to NGO/ State Govt.	---	Full powers on the approved norms by Steering Committee	---	---
56.	Item 9 of Sch. V of DFPR	To sanction expenditure/ Advances for Law Suits to which Authority is a party.	---	Full Powers	---	---
57.	GFR Rule 306(1)	To fix amount of security in case of Cashier/ Store-Keeper.	---	Full Powers (as per GoI rules and instructions)	---	---
58.	GFR Rules 306	To accept	---	Full Powers	---	---

	to 308	security, to determine the kind of security, custody of security documents, release of security documents.		(as per GoI rules and instructions)		
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24. He also informed that the delegation of financial powers to the Director/ Joint Director would be subject to the following:-

- (i) The exercise of above mentioned powers shall be subject to the relevant provisions of General Financial Rules (GFR), Delegation of Financial Powers Rules, Receipts and Payments Rules, the Financial Bye Laws/Rules of CARA, Economic Instructions of Government of India and any other relevant orders /notification issued by Government of India from time to time. Joint Director, CARA has also been nominated as Drawing and Disbursing Officer of CARA.
- (ii) Before exercising the financial powers, the Director/ Joint Director will ascertain the availability of the funds under the particular sub-head and the committed liabilities during the financial year.
- (iii) As per Rule 14 of the DDO Manual, The Departments of Central Governments, Administrators and Head of Departments shall have power to declare any Gazetted Officer subordinate to them as Head of Office. In view of this, it is proposed that subsequently after adopting Rules and Regulations of CARA, 2018, and approval of the strengthening proposal of CARA by Department of Expenditure, Ministry of Finance vide O.M. 870590/2018/E.Coord.1 dated 08.11.2018, Director /Joint Director (whoever is the Senior Most Officer of CARA) after CEO may be nominated as Head of Office (HOO).


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 सचिव / Secretary CARA
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25. CEO CARA informed that we have submitted head-wise delegation of power. He further informed that during the last Steering Committee meeting, we have adopted these Service Bye-laws of CARA. AS(AT) suggested that such type of delegation of power should be moved on file to the Ministry.

Decision:

26. *The Committee decided that the proposed delegation of financial power by CEO CARA to Director/Joint Director be moved on file to the Ministry.*

Item No. 3: Approval of the Steering Committee for draft Annual Report of CARA for the year 2017-2018.

27. A copy of the draft (English Version) Annual Report of CARA for the year 2017-2018 [excluding Audited Report of DGA(CE)] was placed before the Steering Committee for approval. It was informed to the Steering Committee that as per Section 71(1) of the Juvenile Justice (Care and Protection of Children) Act 2015, the Authority shall submit an Annual Report to the Central Government in such manner as may be prescribed and the Central Government shall cause the Annual Report of Authority to be laid before each House of Parliament Authority [Section 71(2) of J.J. Act, 2015 refer]. Further, as per Section 69(3)(b) of the J.J. Act 2015, the Steering Committee of CARA shall have to approve the Annual Budget, Annual Accounts, and Audit Reports as well as the Action Plan and Annual Report of Authority. The Annual Accounts for the year 2017-2018 was approved by the Steering Committee in its 15th Meeting held on 20/06/2018. It was also informed that the DGA(CE), New Delhi has already audited the aforesaid Accounts of CARA and we are awaiting nil Audit Report. On receipt of the same, it will be incorporated in the aforesaid Annual Report and then will be sent for printing. He also informed that Messages for the Annual Report shall be moved on file.

Decision:

Deepak Kumar
Deepak Kumar

सचिव कारा / Secretary CARA

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28. *Approved. The Committee advised to ensure that the Annual Report of CARA is printed and laid before the Parliament in the coming Winter Session by 31st December, 2018.*

Item No. 4: Adoption of Recruitment Rules of CARA.

29. CARA had sent a proposal to the Ministry of Finance, through MWCD duly concurred by IFD, for creation of 19 posts and abolition of 09 posts thereby proposing to increase the total number of Regular posts from 27 to 37. Based on the proposal, Department of Expenditure, Ministry of Finance agreed for creation of 18 posts and abolition of 08 posts, wherein the sanction strength for 37 Regular posts for CARA has been approved. Sanction Letter of Ministry of Finance is already attached with the Agenda as Appendix-F.

30. In the approval of the above mentioned proposal, up-gradation of post of PS from Level 6 to Level 10 and abolishment of the post of Accounts Officer (Level 7) for creation of additional post of Assistant Director (Level 10) hasn't been agreed upon.

31. Along with the proposal for strengthening of CARA, the draft Recruitment Rules were submitted to the Ministry of Finance, duly concurred by IFD and the Ministry, for the proposed 37 Regular posts. Copy of the same is already attached with the Agenda as Appendix-G.

32. In light of the approval of posts received from the Ministry of Finance, the Recruitment Rules of CARA which has already been approved by the Ministry, is required to be adopted by the Steering Committee under the provisions of Section 69(3)(c) of the Juvenile Justice Act, 2015. Hence, the Recruitment Rules of CARA 2018 were placed at Appendix-H to be adopted by the Steering Committee as the same has already been concurred by IFD and approved by the Ministry.

33. CEO CARA also informed that presently we have 39 outsourced staff which, as per the proposal, would be increased to 56. According to this

proposal, the Senior Professionals would get Rs.65,000, Junior Professionals would get Rs.50,000 and Young Professional would get Rs.35,000 per month. He further informed that as per the discussion with AS(FA), the same would be moved on file to the Ministry.

Decision:


34. *The Committee adopted the Recruitment Rules (RRs) at Appendix H of the Agenda after reconciling it with the approved RRs at Appendix G of the Agenda. The typographical errors in Appendix H vis-à-vis the approved RR at Appendix G has been reconciled and placed at **Annexure-IV**. It was further suggested to take immediate action on conducting DPC and publishing advertisement for the regular posts vacant.*

Item No. 5: Any other item with the approval of the Chairperson.

Item No. 5(A) : Photograph of older girl children on CARINGS.

35. Mrs. Kavita Srivastava, NIC (MWCD) raised the concern of the photographs of older girl children being available on CARINGS for all registered PAPs to view, as most of them are in Immediate Placement category. This policy may be reviewed. CEO CARA said that this point would be considered while the comprehensive review of CARINGS is undertaken.






36. The Meeting ended with a vote of thanks to the Chair.


Deenak Kumar
Secretary CARA
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Eighteenth (18th) Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 26th November, 2018 (Monday) at 04:00 p.m. in the Conference Room (Room No. - 602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

ATTENDANCE SHEET



S.No.	Name & Designation	Position	Signature
1.	Sh. Rakesh Srivastava Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Chairperson (Ex-officio)	
2.	Sh. Ali Raza Rizvi PUSHPA BISHT Additional Secretary & Financial Advisor, <i>Dy Secy</i> Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Member (Ex-officio)	
3.	Sh. Ashish Srivastava (K. MOSES CHAZAI) Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Member (Ex-officio)	
4.	Dr. (Ms.) M. Geeta Secretary (Chairperson, SARA), Department of Women & Child Development, Government of Chhattisgarh, Naya Raipur, Chhattisgarh. [Representing State Adoption Resource Agency (SARA), Chhattisgarh]	Member	
5.	Dr. (Ms.) Vandana Verma Pushpendra Singh Director, <i>Deputy Chief Probation Officer,</i> Dept. of Women Welfare & Child Development, Government of Uttar Pradesh, Lucknow, Uttar Pradesh. [Representing Rajkiya Bal Greh, Rampur, UP - Government run Specialised Adoption Agency (SAA)]	Member	

6.	Dr. (Ms.) Prajakta Kulkarni Founder / Director, Snehankur Adoption Centre, Ahmednagar, Maharashtra. [Representing NGO run Specialised Adoption Agency (SAA)]	Member	—
7.	Dr. (Ms.) Meena Radhakrishna B-2/36, Safdarjung Enclave, New Delhi - 110029 [Adoptive Parent]	Member	Meena Radhakrishna
8.	Ms. Priya Srinivasan 7039, B-10, Vasant Kunj, New Delhi - 110070 [Adoptee]	Member	—
9.	Ms. Aparna Bhat A-11, LGF, Rear Side, Neeti Bagh, New Delhi - 110049 [Advocate]	Member	—
10.	Sh. Deepak Kumar Chief Executive Officer / Secretary, Central Adoption Resource Authority West Block - 8, 1st & 2nd Floor, R.K. Puram, New Delhi	Member Secretary (Ex-officio)	Deepak 26 Nov 2018

SPECIAL INVITEE(S) :

S.No.	Name & Designation	Position	Signature
1.	Sh. Ajay Tirkey Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	---	
2.	KAVITA SHRIVASTAVA Technical Director National Informatics Centre (NIC), Ministry of Women & Child Development, Shastri Bhawan, New Delhi	---	KShrivastava 26/11/2018

दीपक कुमार / Deepak Kumar
सचिव कारा / Secretary CARA
महिला, एवं बाल विकास मंत्रालय
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**18th Meeting of Steering Committee of CARA
on 26 NOVEMBER 2018**

Adoption Statistics

Central Adoption Resource Authority

Ministry of Women & Child Development
Government of India

ADOPTION STATISTICS for the Financial Year(2017-2018) (01-04-2017 to 31-03-2018)		
IN-Country	No. of Adoptions	
Normal OAS Children	3168	
Special Need OAS Children	46	
Total OAS Children	3214	
Relative Adoption	54	
Step Parents Adoption	8	
Total In- Country	3276	
Inter-Country	No. of Adoptions	
Normal OAS Children	284	
Special Need OAS Children	355	
Total OAS Children	639	
Relative Adoption+ Direct Adoption	12	
Total Inter Country	651	
Total In-Country Adoptions	Total Inter-Country Adoptions	Grand Total Adoption(2017-2018)
3276	651	3927

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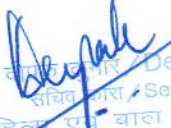
Adoption Statistics

Year	In-Country	Inter-Country	Total
2013-14	3924	430	4354
2014-15	3988	374	4362
2015-16	3011	666	3677
2016-17	3210	527	3737
2017-18	3276	651	3927
2018-19 (as on 22 nd November 2018)	1808	305	2113

Summary of SAAs as on 22nd November 2018

Children in Home	6078
Foster Care	1553
Available for Adoption	2256
Special Needs Children(SNC)	1125
Children Referred	102
Waiting For NOC	118

Parents waiting list (In-country)	22929
Parents waiting list (Inter-country)	852


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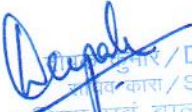
Adoption during financial year 2018-2019 as on November 22, 2018					
	Adoption by RIs & NRIs			Adoption by OCI & Foreigners	Grand Total
	No. of Children	No. of Children	Total	No. of Children	[E=C+D]
	in Foster Care	whose NOC has been issued (NRI)	[C=A+B]	whose NOC has been issued	Grand Total E = C +D
Previous Quarter	[A]	[B]		[D]	
April 2018- Jun 2018	777	16	793	123	916
July 2018- Sept 2018	655	7	662	93	7355
Current Quarter					
OCT to DEC 2018 (01.10.2018 to 22.11.2018)	347	6	353	89	442
Current Month					
01-07 Nov 2018	39	0	39	3	42
08-14 Nov 2018	28	1	29	30	59
15-21 Nov 2018	30	1	31	33	64
22 Nov 2018	1	0	1	0	1
Total	1770	20	1808	305	2113

Court Order Pendency as on 22 nd November' 2018							
S.No	State/UTs	0-2 (Months)	2-4 (Months)	4-6 (Months)	6-12 (Months)	Beyond 1 Year	Total
1	Andaman & Nicobar UT	0	0	0	0	0	0
2	Andhra Pradesh	5	2	2	3	1	13
3	Arunachal Pradesh	0	0	0	0	0	0
4	Assam	5	7	4	0	0	16
5	Bihar	7	13	3	17	15	55
6	Chandigarh UT	3	3	2	2	2	12
7	Chhattisgrah	3	3	2	2	2	12
8	Dadra & Nagar Haveli UT	0	0	0	0	0	0
9	Daman and Diu UT	0	0	0	0	0	0
10	Delhi	14	1	0	0	0	15
11	Goa	0	1	0	0	0	1
12	Gujarat	10	6	6	0	1	23
13	Haryana	7	1	0	1	0	9
14	Himachal Pradesh	0	0	0	0	0	0


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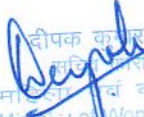
S.No	State/UTs	0-2 (Months)	2-4 (Months)	4-6 (Months)	6-12 (Months)	Beyond 1 Year	Total
16	Jharkhand	2	4	4	5	6	21
17	Karnataka	16	13	9	10	3	51
18	Kerala	3	6	1	1	0	11
19	Lakshadweep UT	0	0	0	0	0	0
20	Madhya Pradesh	17	13	4	4	2	40
21	Maharashtra	69	49	25	9	1	153
22	Manipur	0	0	0	0	0	0
23	Meghalaya	5	2	0	0	1	8
24	Mizoram	0	0	0	0	0	0
25	Nagaland	0	0	2	0	0	2
26	Odisha	21	22	20	16	6	85
27	Puducherry UT		0	0	0	0	0
28	Punjab	3	5	1	9	1	19
29	Rajasthan	5	4	2	0	0	11
30	Sikkim	0	4	2	0	0	6
31	Tamil Nadu	10	21	4	9	2	46
32	Telangana	3	2	2	26	1	34
33	Tripura	0	1	0	1	0	2
34	Uttar Pradesh	3	10	12	21	21	67

SAA - CCI Linkage (as on 22nd November, 2018)						
S.No	State/UTs (with no. of Districts & SAAs)	Total No. of CCIs Registered	Total No. of CCIs Linked	Total No. of CCIs waiting to be linked	No. of children below 6 years	No. of children above 6 years
1	Andhra Pradesh (13 Districts & 14 SAAs)	792	738	54	6	191
2	Arunachal Pradesh (20 Districts & 2 SAAs)	9	9	0	0	0
3	Assam (33 Districts & 22 SAAs)	116	99	16	28	316
4	Bihar (38 Districts & 23 SAAs)	56	44	12	3	35
5	Chandigarh (1 District & 1 SAA)	5	4	1	0	0
6	Chhattisgarh (27 Districts & 11 SAAs)	65	60	5	3	133
7	Delhi (11 Districts & 12 SAAs)	79	75	4	16	459


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S.No	State/UTs (with no. of Districts & SAAs)	Total No. of CCIs Registered	Total No. of CCIs Linked	Total No. of CCIs waiting to be linked	No. of Children below 6 Years	No. of Children above 6 Years
8	Goa (2 Districts & 2 SAAs)	0	0	0	0	0
9	Gujrat (33 Districts & 18 SAAs)	87	79	8	6	32
10	Harayana (22 Districts & 3 SAAs)	78	69	9	8	95
11	Himachal Pradesh (12 Districts & 01 SAA)	38	36	2	0	6
12	Jammu & Kashmir (22 Districts & 0 SAAs)	0	0	0	0	0
13	Jharkhand (24 Districts & 8 SAAs)	69	65	4	1	3
14	Karnataka (30 Districts & 29 SAAs)	620	527	93	30	145


S.No	State/UTs (with no. of Districts & SAAs)	Total No. of CCIs Registered	Total No. of CCIs Linked	Total No. of CCIs waiting to be linked	No. of Children below 6 Years	No. of Children above 6 Years
15	Kerala (14 Districts & 18 SAAs)	232	158	74	21	10
16	Madhya Pradesh (51 Districts & 38 SAAs)	65	61	4	15	439
17	Maharashtra (36 Districts & 63 SAAs)	353	322	31	4	176
18	Manipur (09 Districts & 09 SAAs)	39	37	2	0	2
19	Meghalaya (11 Districts & 06 SAAs)	80	77	3	1	8
20	Mizoram (08 Districts & 07 SAAs)	38	37	1	4	12
21	Nagaland (11 Districts & 04 SAAs)	54	51	3	1	1


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S.No	State/UTs (with no. of Districts & SAAs)	Total No. of CCIs Registered	Total No. of CCIs Linked	Total No. of CCIs waiting to be linked	No. of children below 6 years	No. of children above 6 years
22	Odisha (30 Districts & 24 SAAs)	292	276	16	52	373
23	Pondicherry UT (04 Districts & 04 SAAs)	44	6	38	0	12
24	Punjab (22 Districts & 09 SAAs)	58	52	6	11	45
25	Rajasthan (33 Districts & 36 SAAs)	5	5	0	4	3
26	Sikkim (4 Districts & 4 SAAs)	15	11	4	0	0
27	Tamil Nadu (32 Districts & 16 SAAs)	13345	250	1085	2	73
28	Telangana (31 Districts & 11 SAAs)	325	221	104	14	346

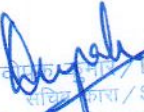
S.No	State/UTs (with no. of Districts & SAAs)	Total No. of CCIs Registered	Total No. of CCIs Linked	Total No. of CCIs waiting to be linked	No. of children below 6 years	No. of children above 6 years
29	Tripura (08 Districts & 09 SAAs)	16	16	0	0	14
30	Uttar Pradesh (75 Districts & 29 SAAs)	13	12	1	20	71
31	Uttarakhand (13 Districts & 08 SAAs)	7	7	0	0	5
32	West Bengal (23 Districts & 23 SAAs)	65	64	1	0	81
Total		5050	3469	1581	250	3086

Source : CARINGS


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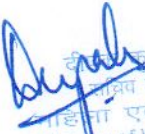
ADOPTION STATISTICS FOR THE MONTH OF OCTOBER-2018											
S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
1	Andaman and Nicobar Island	0	0	0	0	0	0	0	0	0	0
2	Andhra Pradesh	138	10	51	12	14	6	0	6	6	5
3	Arunachal Pradesh	7	0	2	17	9	4	1	5	14	7

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
4	Assam	51	41	25	13	11	6	0	6	24	0
5	Bihar	77	55	150	27	5	6	2	13	66	7
6	Chandigarh	11	15	7	0	1	1	0	1	6	0
7	Chhattisgarh	110	65	50	26	5	10	3	13	13	6
8	Dadar and Nagar Haveli	0	0	0	0	0	0	0	0	0	0
9	Daman and Diu	0	0	0	0	0	0	0	0	0	0


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S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
10	Delhi	49	68	184	16	13	13	1	14	10	8
11	Goa	18	1	0	1	0	2	0	2	6	0
12	Gujarat	35	4	69	8	11	11	0	11	26	13
13	Haryana	40	10	34	3	3	0	1	1	5	3
14	Himachal Pradesh	0	7	7	1	1	0	0	0	4	1
15	Jammu and Kashmir	0	0	0	0	0	0	0	0	0	0

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
16	Jharkhand	51	193	66	16	3	6	0	6	26	0
17	Karnataka	107	80	88	12	14	14	3	3	51	6
18	Kerala	35	0	47	7	7	6	0	6	18	5
19	Lakshadweep	0	0	0	0	0	0	0	0	0	0
20	Madhya Pradesh	319	75	129	31	19	15	4	19	33	4
21	Maharashtra	289	132	510	73	41	35	9	44	146	36


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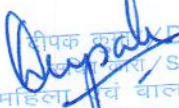
S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
22	Manipur	3	47	3	5	0	0	0	0	0	1
23	Meghalaya	6	0	3	0	0	0	0	0	8	0
24	Mizoram	13	3	3	1	1	0	0	0	0	0
25	Nagaland	3	0	3	2	0	0	0	0	2	1
26	Orissa	284	14	122	17	13	11	0	11	72	6

S.No.	State	No. of children in SAAs/CCIs as on date			No. of new children registered in CARINGS during this month	No. of children declared legally free for adoption by CWC during this month	No. of children placed in adoption during this month			No. of Adoption Order pending in courts (AS on Date)	No. of Adoption Order obtained during this month
		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
27	Pondicherry	14	0	6	1	0	1	0	1	0	3
28	Punjab	32	6	25	5	1	1	1	2	22	1
29	Rajasthan	42	22	45	15	6	2	1	3	16	11
30	Sikkim	1	0	10	4	1	0	0	0	0	1
31	Tamilnadu	34	0	167	15	17	9	0	9	52	23

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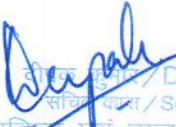
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		Legally free	CNCP	Yet to be declared legally free			In-country (Pre-Adoption Foster Care)	Inter-country (NOC)	Total		
32	Telangana	139	220	49	15	5	11	6	17	33	21
33	Tripura	8	36	12	0	1	0	0	0	3	1
34	Uttar Pradesh	80	62	207	42	7	3	5	8	78	7
35	Uttaranchal	10	3	11	2	0	1	1	2	-	0
36	West Bengal	90	107	286	15	9	4	0	4	95	13
	Total	2102	1147	2303	389	207	173	38	211	811	190

Relative and Step Children Adoption (1 st April 2018-22 nd November 2018)				
S.No	State	In-Country Relative Adoption (2018-19)	Inter-country Relative Adoption+ Direct Adoption	Step children Adoption
1	Andaman and Nicobar Island	0	0	0
2	Andhra Pradesh	1	0	0
3	Arunachal Pradesh	0	0	0
4	Assam	0	0	0
5	Bihar	0	0	0
6	Chandigarh	0	0	0
7	Chhattisgarh	0	0	0
8	Delhi	1	1	0
9	Goa	0	0	0
10	Gujarat	0	1	0
11	Haryana	4	0	1
12	Himachal Pradesh	0	0	0
13	Jammu and Kashmir	0	0	0



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Relative and Step Children Adoption				
S.No	State	In-Country Relative Adoption	Inter-country Relative Adoption+ Direct Adoption	Step children Adoption
14	Jharkhand	0	0	0
15	Karnataka	1	0	0
16	Kerala	0	0	0
17	Madhya Pradesh	0	1	0
18	Maharashtra	3	0	0
19	Mizoram	11	0	0
20	Manipur	0	0	0
21	Meghalaya	4	0	0
22	Nagaland	0	0	0
23	Orissa	0	0	0
24	Pondicherry	0	1	0
25	Punjab	2	3	2
26	Rajasthan	1	0	0

Relative and Step Children Adoption				
S.No	State	In-Country Relative Adoption	Inter-country Relative Adoption +Direct Adoption	Step children Adoption
27	Sikkim	1	0	0
28	Tripura	0	0	0
29	Tamilnadu	0	0	1
30	Telengana	1	3	0
31	Uttar Pradesh	0	0	1
32	Uttaranchal	0	0	0
33	West Bengal	1	1	0
Total		31	11	05


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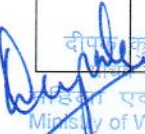



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Action Taken Report (ATR) of 17th Meeting of Steering Committee of Central Adoption Resource Authority (CARA) held on 15/10/2018

IMPORTANT ACTIONABLE POINTS/ PARAS

Sl. No.	Actionable Points/ Paras	Action Taken	Discussion on ATR
1.	Minutes (Para No. 4): Member Secretary & CEO, CARA welcomed the Chairperson and all the Members attending the 17 th Meeting of Steering Committee of CARA. He informed the Adoption Statistics as on date to the members, copy of which is annexed at Annexure-II. He informed that the adoption figure of the year 2017-18 was 3927 as compared to the previous year's figure of 3737. He also informed that from 01.04.2018 till 12.10.2018, 1709 adoptions (In-country 1491 + Inter-country 218) took place. Further, he informed that 22248 parents are in the waiting list for In-country adoption whereas 839 parents are in the waiting list for Inter-country adoption.		


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Regarding Court Order pendency, he informed that there is a long pendency in the States of Bihar (62), Maharashtra (36), Odisha (67), Tamil Nadu (67), Uttar Pradesh 53) and West Bengal (148) and the Hon'ble Minister has been receiving letters/emails from such parents. Intervention from the Authority is being undertaken through regular correspondence with the Registrar and JJ Committee of the High Courts as well as State Governments. He further informed that he has met Chief Justices of most of the States with a request for early disposal of the pending Adoption cases in the States.

Minutes (Para No. 5): *The Committee advised that two Members of the Advisory Committee of CARA and two Members of the Steering Committee of CARA should go to these States and meet the Chief Justice/Registrar General of the concerned Hon'ble High Court and*

The list of District/ Family Courts in each State, where large scale pendency of the adoption cases have been identified, has been circulated to the Members of the Steering Committee as well as Advisory

The Committee advised to continue the efforts and keep on writing letters to High Courts informing them about the requirement of the Adoption Order in the interest of the children waiting for care &

	<p><i>acquaint them with the necessity of early issue of Adoption Orders, as per the JJ Act, 2015 and Adoption Regulations, 2017 for intervention & then to the concerned Courts for getting the adoption orders issued. CEO CARA was also advised to identify such Districts/ Family Courts where pendency is very high and inform the Members.</i></p>	<p>Committee so that they can visit these places, meet the Registrar General of the High Courts and the JJ Committee Members of the High Court for intervention and early disposal of these cases [Copy of the letter with details have been attached as Annexure-I of the Agenda (page 342-369)].</p>	<p><i>protection by the adoptive families and also as per the JJ Act, 2015. It also decided to request the Advisory Committee Members to interact with the concerned Authorities, including the RG & JJC Members of the High Courts.</i></p>
<p>2.</p>	<p>Minutes (Para No. 6): CEO CARA informed that out of the total no. of 4889 CCIs registered, 3254 CCIs are linked with the SAAs and 1635 are still to be linked. He also informed that it is mandatory that every District must have one SAA and as per the Court Order and as per the JJ Act, 2015, all CCIs should be registered but there are many CCIs which are yet to be registered. If these CCIs are registered, a large number of children would enter in the system. The Committee</p>		

observed that there is a huge pendency in Andhra Pradesh, Kerala and Tamil Nadu in this regard. Further, he informed that the number of children from CCIs below 06 years of age registered in CARINGS was 176 whereas number of children above 06 years of age was 2597. He informed that intent of domestic PAPs for adopting older children is very less. Member (Legal) asked if the figure of CCIs consisted of open shelters/temporary homes. It was informed by NIC that the figures are for CCIs housing children permanently and not of open shelters/temporary homes.

Minutes (Para No. 7): *The Committee advised that Advisory Committee Members should go to these States/Districts to take suitable measures to get such CCIs linked to the SAAs so that the children could come under the system and get a family.*

The letter to this effect has already been issued [Copy attached as Annexure-I of the Agenda (page 342-369)].


The Committee advised CARA to get in touch with the ICPS (CW-II Section) to reconcile the same. It was also advised to invite Child Welfare Section in the next meeting. As regards the update on the letters sent by CARA to State Governments

			<i>on the issue as well as regarding linking of MOC-run-CCIs, it was advised to follow up with them.</i>
3.	<p>Minutes (Para No. 8): CEO CARA informed that it is the duty of SARA to link CCIs to the SAAs. The Committee observed that there must be children in CCIs but they are not uploading the complete details, which is a matter of great concern. Many of the CCIs would be receiving grants from the Government under ICPS.</p> <p>Minutes (Para No. 9): <i>The Committee advised that a letter be written to the State Govts. For getting all CCIs registered, linked to a SAA & children entered on CARINGS. Those not registered & linked must be penalized and shut down. ICPS grant be given only on the basis of the details of children entered on CARINGS. NIC was directed to share the data of CCI registration and the children in CCIs with CARA.</i></p>	<p>For ensuring that all the Child Care Institutions are linked and details of the children are available on CARINGS, based on which they are given grant in the ICPS, umbrella application (Bachpan) is being developed by the CW Section with the help of UNICEF. Once this application is developed, this issue will be taken care of.</p> <p>We have already written to the State Governments for registering and linking of all the Child Care Institutions run by MOC [Letter issued in this regard attached as</p>	<p>Noted by the Committee.</p> <p>CEO CARA informed that out of the total 79 MOCs in India, 72 have been linked with SAAs. Chairperson asked what the problem was in linking the residual MOCs. CEO CARA informed that he has already written a letter in this regard.</p>

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		<p>Annexure-II of the Agenda (page 370-372)].</p> <p>Further, a letter has been written to all SARAs for ensuring that all CCIs get registered under Section 41 of the JJ Act 2015 and linked to SAA under Section 66 of the JJ Act, 2015 [A copy of the letter attached as Annexure-III of the Agenda (page 373-374)].</p>	
4.	<p>Minutes (Para No. 10): CEO CARA informed that a survey of CCIs was conducted by Childline. CARA tried to correlate the data but it could not do. Further, no clarification was received from the Childline in this regard. CEO CARA informed that MWCD has received only figures from State Governments. Member (Legal) asked if the State Governments are aware that children should be linked. It</p>		


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<p>was informed that everyone is aware of the same. The Committee observed that there are 63 SAAs in the State of Maharashtra whereas other States have 20-30 SAAs. The Committee also observed that there is no CCI registered on CARINGS from Arunachal Pradesh, Goa and J&K. The Committee further observed that in Tamil Nadu, there are 16 SAAs in 32 Districts, however there are 1334 CCIs out of which only 246 are linked with SAAs.</p> <p>Minutes (Para No. 11): <i>The Committee advised that NIC should get the data cross-checked/ updated.</i></p>	<p>NIC has been suitably instructed in this regard. Further confirmation/ update of the NIC is still awaited.</p>	<p><i>The Committee advised that the data should be cross-checked available with NIC.</i></p>
<p>5. Minutes (Para No. 12): CEO CARA informed the Adoption Statistics for the month of September 2018. He informed that during the month of September, a total of 211 children have gone on adoption; 190 Adoption Orders were obtained from the</p>		

Courts and 811 applications are pending in Courts for Adoption Orders as on date.

Minutes (Para No. 13): CEO CARA informed that 23 In-country Relative Adoptions, 03 Inter-country Relative Adoptions + Direct Adoptions and 03 Step Children Adoptions were concluded during the current financial year till date, under JJ Act, 2015.

Minutes (Para No. 14): Dr. (Ms.) Meena Radhakrishna, Member (Adoptive Parent) suggested that data relating to disruption and dissolution of older children should also be there. CEO CARA informed that we get cases pertaining to disruption/dissolution primarily of older children in India which are not many. She informed that neither parents nor the child is being counselled. Ms. Aparna Bhat, Member (Legal) informed that media reports are also highlighting about disruption.

JS (AS) suggested to do follow

Secretary CARA / Secretary CARA

	<p>up in the matter of adoption of older children. He further advised to get the counselling facilities provisioned. AS (AT) informed that there is not much facility of counselling at CARA. He also observed that parents come and ask for early referral but early referral can be given from Immediate Placement where primarily older children are available.</p> <p>Minutes (Para No. 15): <i>The Committee therefore advised to sensitize the SAAs and to issue a clarification in this regard.</i></p>	<p>A circular/letter has been issued to SARA/State Govts. To sensitize the SAAs for counselling [Copy of the circular/letter attached as Annexure-IV of the Agenda (page 375-376)].</p>	<p>Noted by the Committee.</p>
<p>6.</p>	<p>Minutes (Para No. 16): Dr. (Ms.) Prajakta Kulkarni, Member (Representing NGO run SAA) suggested that the period of 20 days of pre-adoption foster care should be increased. Dr. (Ms.) Meena Radhakrishna suggested that when the parents come for</p>		

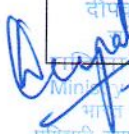
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कारा / Secretary CARA

<p>adoption, they are not fully prepared for adoption; they want early adoption of child. She therefore suggested that some support/counselling should be there of Special Need children and older children for the parents. Ms. Aparna Bhat informed that foreign parents adopt Special Need children/older children. CEO CARA informed that the implementation of the In-country Adoption and provisioning of infrastructure on ground is the responsibility of the States/UTs which needs to be strengthened.</p> <p>Minutes (Para No. 17): <i>The Committee therefore advised that MWCD may be requested to incorporate these in the ICPS.</i></p>	<p>As has been ascertained from MWCD, the ICPS proposal has already been finalized by the Ministry for placing it before the EFC.</p>	<p>CEO CARA informed that as has been ascertained from MWCD, the ICPS proposal has already been finalized by the Ministry for placing it before the EFC.</p>
<p>7. Agenda Item No. 1: Agenda Item proposed by Dr. (Ms.) Meena Radhakrishna, Member, Steering Committee of CARA</p>		

<p>(Appendix C):</p> <p>Agenda Item No. 1(A): Inspection/Visit of SAAs, CCIs, DCPUs, CWCs & SARAs by the Members of Steering Committee of CARA.</p> <p>Decision (Para No. 22-23): The Committee decided that CARA will help in identifying such Districts/States to be visited by Steering Committee Members and CEO CARA can authorize their visits. The Committee advised that the Non-official Members should be paid TA/DA as per the already approved norms i.e. equivalent to Dy. Secretary of Government of India, as per orders of the Ministry of Finance. Approval for the visit of non-official member shall be granted by CEO, CARA; however such files be put up to Chairperson, Steering Committee for perusal.</p> <p>Further, AS(FA), approved that the non-official members of Steering Committee & Advisory Committee of CARA</p>	<p>The proposal for the Non-official Members of Advisory Committee, Steering Committee and Consultants has been moved for concurrence of MWCD through e-office.</p>	<p>CEO CARA informed that the file has been moved and once it is approved by MWCD, the same would be implemented.</p>
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	<p>and Consultants being sent on official visits may travel by non-Air India flights and the tickets for the same can be booked by them from any website. However this decision be also taken up and processed on file.</p>		
<p>8.</p>	<p>Agenda Item No. 1(B): Organising comprehensive training programme on counselling and preparation of HSR by the Social Worker.</p> <p>Decision (Para No. 28): The Committee directed to make a State-wise proposal for empanelment of good quality Social Workers and to have an accreditation program for them in order to improve the quality of HSR, which needs to be descriptive. Help of agencies and Steering Committee Members be taken for the same. A sub-committee on the same with members of the Steering Committee may be appointed by the Chairperson.</p>	<p>The Sub-Committee consisting of Dr. Meena Radhakrishna, Chairperson and Ms. Vinita Jha, AD, CARA, Ms. Aparna Sharma, Consultant, CARA as Members, has already started functioning and Ms. Meena Radhakrishna has had seven sittings till date. Formal approval of the Sub-Committee by the Chairperson is solicited please.</p>	<p>CEO CARA clarified that the Sub Committee consists of Dr. Meena Radhakrishna and Ms. Aparna Bhat (instead of Ms. Aparna Sharma, Consultant, CARA) from the Steering Committee of CARA, apart from Ms. Vinita Jha, AD, CARA. <i>Approval of the same was granted by Chairperson of the Steering Committee.</i> He also informed that some NGOs have already been engaged like Families of Joy and Padme, for providing Resource Persons for training</p>


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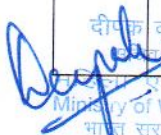
programmes on counselling and preparation of HSR by the Social Workers. It may be started in Delhi and then replicated in other States. Dr. Meena Radhakrishna has been requested to coordinate the same. AS (AT) enquired if there are others as well who could be engaged as Resource Persons for the trainings and suggested to have a pool of persons.

Chairperson suggested to utilize some adoptive parents for this purpose as well.

9. **Agenda Item No. 1(C): Clarification of adoption rules for PAPs in a live-in-relationship within India, in the light of reports in the press.**

Material for training and counselling is being prepared by the Consultants of CARA in which one of the Advisory Committee Members is also

	<p>Decision (Para No.31-32):</p> <p>It was decided that Act, Regulations and circulars w.r.t. to adoption by couples and single parents was already clear and no further clarification is required to be given.</p> <p>It was decided that material for counselling and training be provisioned as CARA has adequate budget for the same. However, the cost of dissemination is high and it can be done in phased manner as per the budgetary constraint.</p>	giving the support.	
10.	<p>Agenda Item No. 2: Information of the Inspection Report of Arya Anathalaya, Dariya Ganj, New Delhi.</p> <p>Decision (Para No.39-40):</p> <p>The Committee decided that Delhi Government may be asked to further investigate this matter and take suitable action as provisioned under the law.</p>	Letter to the Government of Delhi has already been issued [Copy of the letter without annexure attached as Annexure-V of the Agenda (page 377)].	<i>The Committee advised to send a reminder after sometime.</i>

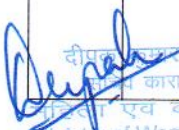

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	The Committee decided that a letter should again be written to the State Governments and the District Magistrates that under JJ Act, such institutions should be registered at the earliest time frame and if they fail to do so, they will be held liable.		
11.	<p>Agenda Item No. 3: Approval for having extra sittings of the Medical Expert from AIIMS for giving a decision on categorisation of the child in case of an appeal of the PAPs.</p> <p>Decision (Para No.46): Approved.</p>	Letter requesting for additional work hours for the panel of doctors has already been forwarded to the AIIMS with a request to give nomination by 30 November, 2018 [Letter attached as Annexure-VI of the Agenda (page 378-381)].	<i>The Committee advised to follow it up.</i>
12.	<p>Agenda Item No. 4: Revision of Honorarium to Resource Person.</p> <p>Decision (Para No.49): The Committee approved to enhance the honorarium to resource persons for training programmes of CARA, to</p>	The training norms have been revised, the Training norms as approved earlier vide Agenda Item No.5 by the Steering Committee in its meeting held on 20/06/2018 with the increase in the	Noted by the Committee.

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	maximum for two sessions during any training programme.	honorarium has been issued [Copy of OM attached as Annexure-VII of the Agenda (page 382-385)].	
13.	<p>Agenda Item No. 5: Approval of Service Bye-Laws of CARA (2018).</p> <p>Decision (Para No.52): The Committed adopted the Service Bye-laws of CARA at Appendix H of the Agenda with the changes at para 51 above, under the provisions of Section 69(3)(c) of the JJ Act, 2015.</p>	The approved Service Bye-laws has been issued to all concerned.	Noted by the Committee.
14.	<p>Agenda Item No. 6: Approval of the Steering Committee for printing of the Annual Report of CARA for the FY 2017-2018, draft of which would be circulated to the member.</p> <p>Decision (Para No.57): Approved.</p>	Action has already been taken to finalise the vendor, as per the provisions of GFR, 2017. The order for printing will be placed after the approval of the draft Annual Report of CARA for the year 2017-2018 by the Steering Committee of CARA, which has been	<i>Approved. The Committee advised to ensure that the Annual Report of CARA is printed and laid before the Parliament in the coming Winter Session by 31 December 2018.</i>


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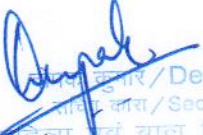
		placed as an Agenda during the present 18 th Steering Committee Meeting of CARA.	
15.	<p>Agenda Item No. 7: Approval of RE for FY 2018-19 and BE for FY 2019-20.</p> <p>Decision (Para No.64): Approved.</p>	Noted and circulated.	CEO CARA informed that proposal has already been forwarded to the Ministry for provisioning of Rs.26 crore in the BE for FY 2019-20, which includes remuneration for newly created posts and renovation & rent of Jeevan Tara Building.
16.	<p>Agenda Item No. 8: Extension of term of Internal Auditor M/s. Gopal Chopra & Associates, Chartered Accountant for further period of two years.</p> <p>Decision (Para No.67): Approved.</p>	Letter for extension has been issued.	Noted by the Committee.
17.	Agenda Item No. 9: Any other item with the approval		

	<p>of Chairperson.</p> <p>Agenda Item No. 9(A) : Making of Film for CARA</p> <p>Decision (Para No.69): The Committee advised that the interested party may contact CARA for the same</p>	<p>The decision has been noted and the proposal as and when received, would be considered.</p>	<p>CEO CARA informed that there was a proposal from Ms. Aparna Bhat, Member Steering Committee for making a film on CARA by someone, which as and when received, would be considered.</p>
18.	<p>Agenda Item No. 9(B): Report of JS (ASK) on SAA Udaan, M.P.</p> <p>Decision (Para No.71): The Committee accepted the report and the recommendations of the Inquiry Committee chaired by JS(ASK). It was decided that further action as per law, as recommended, be taken by the State Government for which directions be passed to the State Government.</p>	<p>An order recommending the State Government to take action against the SAA has been issued with the directions to revoke the recognition granted to SAA Kilkari (Udaan) with immediate effect, transfer the children residing in the SAA Kilkari Udaan to another SAA and remove the linkages of the CCIs with SAA Kilkari (Udaan) for linking them to another SAA(s) [Copy</p>	<p>CEO CARA informed that the Ministry has already issued a letter to the State Government of MP and action taken report is yet to be received.</p>

		of the order issued to the Chief Secretary of Madhya Pradesh attached as Annexure-VIII of the Agenda (page 386-396)].	
19.	<p>Agenda Item No. 9(C): Case of Disruption of child from Bahrain.</p> <p>(Para No.72):</p> <p>CEO CARA informed that recently a disruption case came up from Bahrain wherein the PAPs have requested for repatriation of the child back to India. In this case also, the child was placed in Inter-country Adoption by the SAA Udaan from MP.</p>	<p>The repatriation of the child from Bahrain to India has already been coordinated through the Indian Embassy in Bahrain. The parents are bringing back the child for placing the child back to the Child Care Institution. Further, the process of dissolution would be undertaken by the adoptive parents and the SAA Udaan Kilkari legally under the provisions of Regulation 13(7) of Adoption Regulations, 2017.</p>	<p>CEO CARA further updated that the parents have brought the child to India but SAA Udaan has not accepted it. However, the child has been placed in the CCI and dissolution process has to be completed.</p>
20.	<p>Agenda Item No. 9(D): Tableau for the Republic</p>	<p>Work Order has been issued at a total cost</p>	<p>CEO CARA updated that there is a</p>

	<p>Day Parade 2019.</p> <p>Decision (Para No.74):</p> <p>It was decided to have a separate meeting on the same in the office of AS(AT).</p>	<p>of Rs.33.5 lakh after following the due procedure under GFR 2017. The final draft design has been submitted by the vendor for approval of MWCD. Meeting of the Expert Committee for finalizing the design at MOD is awaited.</p>	<p>meeting on 29th Nov 2018 in the Ministry of Defence for screening of the proposal by the Committee. The Proposal would be presented by CEO CARA.</p>
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RECRUITMENT RULES OF CENTRAL ADOPTION RESOURCE AUTHORITY, 2018

[Authority: Adopted by the Steering Committee of Central Adoption Resource Authority (CARA) during its 18th Meeting held on 26th November, 2018 with the approval of the Government of India under the Section 69(3)(c) of the Juvenile Justice (Care and Protection of Children) Act, 2015]



CENTRAL ADOPTION RESOURCE AUTHORITY

(A Statutory Body of Ministry of Women and Child Development, Govt. of India)
West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066

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CENTRAL ADOPTION RESOURCE AUTHORITY
Ministry of Women & Child Development
R.K. Puram, New Delhi

Recruitment Rules of Central Adoption Resource Authority, 2018

1. Short Title.

- (a) These rules may be called the '**Recruitment Rules of Central Adoption Resource Authority, 2018**'.
- (b) These rules come into force from the date of it being adopted by the Steering Committee of CARA under the provisions of Section 69 (3) (c) of the JJ Act, 2015.

2. Application. These rules shall apply to all 37 posts approved in the Authority by the Department of Expenditure, Ministry of Finance, Government of India vide ID No. 870590/2018/E.Coord.I dated 08 Nov 2018. The list of approved posts is as mentioned at **Annexure-I** and specified in column 1 of the schedules annexed and to any new post created/upgraded subsequently by the competent authority; and will also be applicable to regular employee of the Authority except otherwise mentioned.

3. The Number of Posts, Classifications and Scale of Pay. The number of the posts, classifications and scale of pay attached thereto shall be as specified in col. Nos. 2 to 4 of the schedules annexed to these rules. **DOPT Guidelines issued by OM no. AB.14017/48/2010-Estt..(RR) Dated 31.12.2010 and OM no AB.14017/13/2013-Estt..(RR) . Dated 31/3/2015.**

4. Method of Recruitment, Age Limit, Qualification etc. The method of recruitment to the said post, age limit, qualifications and other conditions relating thereto shall be as specified in column Nos. 5 to 13 of the said schedules. **(DOPT Guidelines issued vide OM no. AB.14017/48/2010-Estt...(RR) Dated 31.12.2010, OM no. AB.14017/13/2013-Estt..(RR) Dated 31/3/2015 and Age relaxation for Group-C vide OM No. 14012/1/88-Estt. (D) Dated 30/1/1990).**

5. General Conditions of Recruitment. In addition to these recruitment rules, terms and conditions as in the Central Civil Services [Classification, Control & Appeal] Rules, Establishment and Administration Rules, Central Civil Service [Conduct] Rules, Fundamental and Supplementary Rules, Manual of Disciplinary Proceedings, Leave Rules, Manual on Office Procedures, LTC rules, HRA/CCA rules, GFR, DFPR and other rules and orders issued by the Government of India from time to time, shall apply to the officers, staff and establishment of CARA.

(a) Creation of Posts.

Recruitment Rules of CARA, 2018

- (i) The posts in Central Adoption Resource Authority shall either be permanent posts i.e. posts carrying a definite scale of pay sanctioned without any limit of time or a temporary post that is a post carrying a definite consolidated pay sanctioned for a limited period of time.
- (ii) Creation and abolition of posts, continuation of temporary posts and conversion of temporary posts to permanent posts in the Authority will be governed in accordance with rules, orders/instructions issued by the Government of India from time to time.
- (b) **Age Limit.** Maximum age limits as prescribed in the Recruitment Rules for appointment to the respective posts shall apply. The retirement age for service in CARA shall be 60 years or as amended by the Central Government from time to time for its employees.
- (c) **Method of Recruitment.** Recruitment to a post in the Authority may be made in accordance with the relevant schedule annexed to these rules
- (i) By promotion; or
- (ii) By appointment on deputation; or
- (iii) On short term contract; or
- (iv) By direct recruitment; or
- (v) Re-employment
- (d) **Recruitment by Promotion.** Appointment to a post in any grade by promotion shall be made from amongst employees [including officials who have proceeded on deputation and are holding lien in CARA] in the next lower grades [as given in column No. 11 of the schedules annexed] on the method given in column No. 5 of the Schedules Annexed. If a suitable officer is not available for promotion to a post, appointment to that post shall be made by the alternative methods of recruitment as mentioned in relevant schedule.
- (e) **Period of Probation.** Every officer on appointment to the Service, either by direct recruitment or by promotion in Junior Scale shall be on probation for a period of two years, provided that the Controlling Authority may extend the period of probation in accordance with the instructions issued by the Government from time to time.
- (f) **Confirmation.** The confirmation of the officials, if not already confirmed in the entry grade shall depend upon their satisfactory completion of the probation period, failing which their services shall be liable to be terminated at any time without any reasons being assigned for the same.

- (g) **Seniority.** The seniority of employees of the Authority shall be governed by the relevant Rules issued by DOPT from time to time and as applicable to central government employees.
6. **Disqualifications.** No person who has entered into or contracted a marriage with a person having a spouse living; or who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post, provided that the Controlling Authority may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
7. **Initial Constitution.** The regular employees already working in the Central Adoption Resource Agency (Autonomous Body registered under Societies Registration Act, 1860) shall continue to be the employees of the Central Adoption Resource Authority [A Statutory Body constituted under the Juvenile Justice (Care and Protection of Children) Act, 2015].
8. **Consideration of seniors.** Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.
9. **Appointing Authority.** The Appointing Authority for Group A officers shall be Chairperson of the Steering Committee and CEO CARA for Group B & C officers (Rule 25 of the Rules & Regulations of CARA 2018 refers).
10. **Power to Relax any Rule.** Where the Authority is of the opinion that it is necessary or expedient to do so, it may, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.
11. **Saving Clause.** Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen, and others special category of persons, in accordance with the orders issued by the Central Government from time to time in this regard.
12. **Assured Career Progression/Upgradation.** The Scheme of Modified Assured Career Progression [MACP] as applicable to Central Government employees or as amended thereon from time to time will be applicable to officers and staff of CARA. If there is no direct line of promotion in the next post, such employees may be considered for next higher scale of pay by way of upgradation.

13. **Departmental Promotion Committee/ Selection Committee.** The Departmental Promotion Committee/ Selection Committee in case of deputation/ direct recruitment will be as under :-

Recruitment Rules of CARA, 2018

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Member Secretary & CEO CARA		
(i)	Secretary, MWCD & Chairperson, Steering Committee of CARA	Chairperson
(ii)	Additional Secretary, MWCD	Member
(iii)	Joint Secretary, MWCD - dealing with the authority	Member
(iv)	Outsider Expert Member - appropriate status & eminence in the field	Member
(v)	Officer belonging to SC/ST (nominated by MWCD)	Member

Group - A Posts		
(i)	Chairperson, Steering Committee of CARA	Chairperson
(ii)	Joint Secretary, MWCD - dealing with the authority	Member
(iii)	Member Secretary & CEO, CARA	Member
(iv)	Officer belonging to SC/ST (nominated by MWCD)	Member

Group - B Posts		
(i)	Member Secretary & CEO, CARA	Chairperson
(ii)	Dir/DS/US (nominated by MWCD)	Member
(iii)	Director/Joint Director, CARA	Member
(iv)	Officer belonging to SC/ST (nominated by MWCD)	Member

Group - C Posts		
(i)	Member Secretary & CEO, CARA	Chairperson
(ii)	Director/Joint Director, CARA	Member
(iii)	Joint Director/Deputy Director, CARA	Member
(iv)	Officer belonging to SC/ST (nominated by MWCD)	Member

Note : Where ever a Selection Committee/ Board exist or has to be constituted for making recruitment of ten or more vacancies in any level of post or services, it shall be mandatory to have one member belonging to SC/ST, one member belonging to OBC category and one member belonging to minority community in such committees/ Boards. Further, one of the members of the Selection Committee/ Board whether from the general category or from the minority community or from the SC/ST/OBC community should be a lady failing whom a lady member should be co-opted on the committee/ Board. It may be ensured that where the number of vacancies is less than ten no efforts should be spared in finding the SC/ST, OBC officer and the Minority committee officer and a lady officer, for inclusion in such Committees/ Boards **(DOPT OM No. 42011/2/2014-Estt.(Res) dated 30.02.2014)**.

14. The above rules are applicable to all the posts as mentioned in column Nos. 1 to 13 annexed with the rules for the posts.

**CLASSIFICATION AND SCALES OF PAY OF THE POSTS
IN THE CENTRAL ADOPTION RESOURCE AUTHORITY (CARA)**

S. No.	Name of the Post	Pay in the Pay Matrix as per the 7 th CPC		No. of Posts
		Level	Pay Matrix	
I. GROUP - A :				
1.	Member Secretary & CEO	14	1,44,200-2,18,200	1
2.	Director (Programme)	13	1,31,100-2,15,900	1
3.	Joint Director	12	78,800-2,09,200	1
4.	Integrated Finance Officer	11	67,700-2,08,700	1
5.	Deputy Director (Programme)	11	67,700-2,08,700	2
6.	Deputy Director (Administration)	11	67,700-2,08,700	2
7.	Senior System Analyst	11	67,700-2,08,700	1
8.	Assistant Director (Programme)	10	56,100-1,77,500	6
9.	Assistant Director (Administration)	10	56,100-1,77,500	4
10.	Content Manager	10	56,100-1,77,500	1
11.	Data Analyst	10	56,100-1,77,500	1
II. GROUP - B :				
12.	Accounts Officer	7	44,900-1,42,400	1
13.	Private Secretary	6	35,400-1,12,400	1
14.	Assistant	6	35,400-1,12,400	1
15.	Accountant	6	35,400-1,12,400	1
16.	Hindi Translator	6	35,400-1,12,400	1
17.	Research Assistant	6	35,400-1,12,400	1
18.	Personal Assistant	6	35,400-1,12,400	1
III. GROUP - C :				
19.	Research Investigator	5	29,200-92,300	1
20.	Junior Investigator	5	29,200-92,300	1
21.	Data Entry Operator	4	25,500-81,100	3
22.	Hindi Typist	2	19,900-63,200	1
23.	Lower Division Clerk	2	19,900-63,200	1
24.	Multi Tasking Staff	1	18,000-56,900	2

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Member Secretary & CEO	1 (One) (2018)	Group 'A' Non-Ministerial	Level-14 in the Pay Matrix of Rs.1,44,200-2,18,200, as per 7 th CPC	Not Applicable	Not Applicable	Not Applicable
<p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


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Recruitment Rules of CARA, 2018


Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	Central Pool/Deputation (including short-term contract)	<p>(A) Central Pool</p> <p>(B) Deputation [including Short Term Contract]. Officers under the Central/State Governments, PSUs/ UTs/ Autonomous Bodies, Universities, Govt. Institutions/ Armed Forces Personnel.</p> <p>(i) holding analogous post in their parent cadre/ Department;</p> <p>or</p> <p>with three years regular service in the pay matrix level 13 or eight years in pay matrix level 12 of 7th CPC.</p> <p>(ii) Possessing following educational qualifications and experience :</p> <p>(a) Graduate Degree.</p> <p>(b) Eighteen years of experience of administration & establishment/</p>	<p>Department Promotion Committee/ Selection Committee constituting as under:</p> <p>1. Secretary, MWCD & Chairperson, Steering Committee of CARA Chairperson</p> <p>2. Additional Secretary, MWCD Member</p> <p>3. Joint Secretary, MWCD - dealing with the authority Member</p> <p>4. Outsider Expert Member - appropriate status & eminence in the field Member</p>	Not Applicable

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Recruitment Rules of CARA, 2018

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			<p>Accounts work in Central Government/any other government organization/ government universities/research and educational institutions under the central/state governments/ UTs/Autonomous/ Statutory bodies.</p> <p>(iii) Desirable qualification and experience for deputation/short term contract appointees:</p> <p>Experience in social sector in field of child protection measures/ women and child labour/ welfare and development of children/ empowerment of socially disadvantaged and family welfare.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed five years. The maximum age limit for deputation, short-term contract and contract shall be 58 years (DOPT OM NO. AB-14017/11/2017-Estt.(RR) dated 5th February, 2018) as on the closing date of receipt of application prescribed).</p>	<p>5. Officer belonging to SC/ST (nominated by MWCD)</p>	<p>Member</p>	
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Recruitment Rules of CARA, 2018

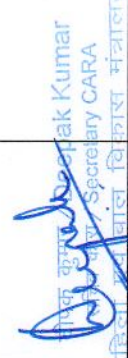
SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Director (Programme)	2 *1 (One) (2018) *(subject to variation dependent on work-load).	3 Group 'A' Non-Ministerial	4 Level-13 in the Pay Matrix of Rs.131,100-2,15,900, as per 7 th CPC	5 Not Applicable	6 Not Applicable	7 Not Applicable
<p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


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Recruitment Rules of CARA, 2018
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Not Applicable	9 Not Applicable	10 Deputation (including short-term contract)	11 A) Deputation [including Short Term Contract]. Officers under the Central/ State Governments, PSUs/ UTs/ Autonomous Bodies, Universities, Govt. Institutions/ Armed Forces Personnel. (i) holding analogous post in their parent cadre/ Department; or with five years regular service Level-12 or 10 years regular service in Level- 11 in the Pay Matrix level of 7 th CPC. (ii) Possessing following educational qualifications and experience : (a) Graduate Degree from a recognised university in any of these Social science/ social work/child development /psychology. (b) Fifteen years of experience of	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable



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Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Joint Director	*1 (One) (2018) *(subject to variation dependent on work-load).	Group 'A' Non-Ministerial	Level-12 in the Pay Matrix of Rs.78,800-2,09,200, as per 7 th CPC	Non-Selection in case of promotion and not applicable in case of transfer on deputation (including short term contract).	Not exceeding 50 yrs.** (Relaxable for government servants up to five years in accordance with the instructions or orders issued by the Central Government)	Essential: a) Graduate Degree from a Recognized University. b) 12 years' experience in the Central Government/ State Government/ Statutory Bodies/ Autonomous Bodies/ Institutions/ PSU etc. Desirable: Experience in Government Social sector in an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations.

**** Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).


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Recruitment Rules of CARA, 2018


Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Educational Qualifications : No	9 Not Applicable	10 By promotion failing which by transfer on deputation (including short term contract).	11 A) Promotion. Deputy Director (Programme, Administration) CARA with 5 years' service in the grade rendered after appointment thereto on a regular basis. Note : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service. B) Transfer on deputation (including short term contract). Officers under the Central/State Government / UTs /	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


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Recruitment Rules of CARA, 2018

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			<p>Universities, Public Sector Undertaking, Semi-Government/Statutory/Autonomous organizations/Government Institutions:</p> <p>(i) holding analogous post on regular basis;</p> <p>or</p> <p>With 05 years' service in Pay Band Rs.15,600-39,100/- with grade pay Rs.6,600/- (Pre-revised), level 11 in the Pay matrix of 7th CPC, rendered after appointment thereto having experience in Social sector with a clear understanding of NGO scenario and ability to interact and deal with different organizations ; and</p> <p>(ii) Processing the qualifications and experience prescribed for direct recruits under column 7.</p> <p>(Period of deputation/ short term contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department in the Central Government shall ordinarily not exceed four years. The upper age limit for deputation shall be 56 years, subject to the age of superannuation as prescribed by Government of India from time to time).</p>		
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Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Integrated Finance Officer	2 *1(One) (2018) (*Subject to variation dependent on workload)	3 Group 'A' Non-Ministerial	4 Level-11 in the Pay Matrix of Rs.67,700-2,08,700, as per 7 th CPC	5 Not Applicable	6 Not exceeding 50 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	7 Essential: 1) B.Com from any of the recognized University 2) 10 years' experience in accounting and financial matters of Central/ State Government/ PSU/ Statutory Body/ Autonomous Body Desirable: (i) CA/CS/ICWA/ MBA (Finance) (ii) Knowledge of Computer Administration/ Accounts.
			<p>** Note :The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>			


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Recruitment Rules of CARA, 2018


Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 No	9 Not Applicable	10 Captive post of Organized Accounts Cadre failing which by deputation (including short term contract.	11 A) Deputation. Officers under the Central/State Governments/UTs, Universities, Public Sector Undertaking, semi-Government/ Statutory/ Autonomous organizations/ Recognized Research Institutes : (i) holding analogous post on regular basis; or with 5 years regular service in the Pay band of Rs. 15,600-39,100 with Grade Pay Rs.5,400/- (pre-revised), Level 10 in the Pay Matrix of 7 th CPC or six years in the Grade pay of Rs. 4800/- (Pre-revised), Level 8 in the Pay Matrix of 7 th CPC or seven years in the Grade Pay of Rs. 4,600/- (pre-revised), Level 7 in the Pay Matrix of 7 th CPC and having experience in Accounts/ Administration. (ii) Having educational qualifications and	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD) Chairperson Member Member Member	13 Not Applicable


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			<p>experience prescribed for direct recruits in column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed four years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Deputy Director (Programme)	2 *02 (Two) (2018) *(subject to variation dependent on work-load).	3 Group 'A' Non-Ministerial	4 Level-11 in the Pay Matrix of Rs.67,700-2,08,700, as per 7 th CPC	5 Non-Selection in case of promotion and Not applicable in case of deputation (including short term contract)	6 Not Applicable	7 Essential: a) Post Graduate Degree from a Recognized University in any of the Social Sciences/ Social Work/ Child Welfare/ Child Development/ Psychology. (b) 10 years' service in Central Government/ State Government/ Statutory Bodies/ Autonomous Bodies/ Institutions/ PSU etc. Desirable: Experience in Child Welfare, Training and Research Activities in Government Social sector on an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

**** Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).


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Recruitment Rules of CARA, 2018

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 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056


Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Educational Qualification : No	9 Not Applicable	10 By Promotion failing which by deputation (including short term contract)	11 A) Promotion. Assistant Director (Programme) in CARA with 5 years' service in the grade rendered after appointment thereto on a regular basis. B) Deputation. Officers under the Central/State Governments/UT's, Universities, Public Sector Undertaking, semi-Government/ Statutory/ Autonomous organizations/ Recognized Research Institutes : (i) holding analogous post on regular basis; or with 5 years regular service in the Pay band of Rs. 15,600-39,100 with Grade Pay Rs.5,400/- (pre-revised), Level 10 in the Pay Matrix of 7 th CPC or six years in the Grade pay of Rs. 4800/- (Pre-revised),	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 दीपक कुमार / Deepak Kumar
 सहायक सचिव, कारा
 सचिवालय
 नवोदय
 नवोदय विद्यालय संचालक
 नवोदय
 Ministry of Human Resource Development
 नवोदय विद्यालय संचालक

Recruitment Rules of CARA, 2018

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			<p>Level 8 in the Pay Matrix of 7th CPC or seven years in the Grade Pay of Rs. 4,600/- (pre-revised), Level 7 and having experience in Social sector with a clear understanding of NGO scenario and ability to interact and deal with different organizations;</p> <p>(ii) Having educational qualifications and experience prescribed for direct recruits in column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed four years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार
 सचिव कारा
 Secretary CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 विभाग संख्या-8, गिरी-4, प्रथम तल, आर. के. पुरम
 नई दिल्ली-110001

Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Deputy Director (Administration)	*02 (Two) (2018) *(subject to variation dependent on work-load).	Group 'A' Non-Ministerial	Level-11 in the Pay Matrix of Rs.67,700-2,08,700, as per 7 th CPC	Not Applicable	Not Applicable	<p>Essential:</p> <p>(a) Graduate Degree from a Recognized University.</p> <p>(b) 10 years' experience in Administration/ Accounts/ Legal in Central Government/ State Government/ Statutory Bodies/ Autonomous Bodies/ Institutions/ PSU etc.</p> <p>Desirable:</p> <p>(a) L.L.B. or Post Graduate Degree in Management/ Law / Social Sciences.</p> <p>(b) Experience in Government Social sector in an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations.</p> <p>Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.</p>
			<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>			


 दीपक कुमार
 सचिव कार्यालय, सचिव कार्यालय
 सचिव कार्यालय, सचिव कार्यालय
Recruitment Rules of CARA, 2018
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-4, प्रथम मंज, अ.क. नं. 5/99
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110068

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Educational Qualification : No	9 Not Applicable	10 By Promotion/ transfer on deputation (including short term contract).	11 A) Promotion. Assistant Director (Administration, Accounts) in CARA with 5 years' service in the grade rendered after appointment thereto on a regular basis. B) Deputation. Officers under the Central/State Governments/UTs, Universities, Public Sector Undertaking, semi-Government/ Statutory/ Autonomous organizations/ Recognized Research Institutes : (i) holding analogous post on regular basis; or with 5 years regular service in the Pay band of Rs. 15,600-39,100 with Grade Pay Rs.5,400/- (pre-revised), Level 10 in the Pay Matrix of 7 th CPC or six years in the Grade pay of Rs. 4800/- (Pre-revised),	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 दीपक कुमार, Deepak Kumar
 सचिव, कारा
 भारतीय विकास और विकास विभाग
 नई दिल्ली

Recruitment Rules of CARA, 2018

Ministry of Women & Child Development
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 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056

			<p>Level 8 in the Pay Matrix of 7th CPC or seven years in the Grade Pay of Rs. 4,600/- (pre-revised), Level 7 in the Pay Matrix of 7th CPC and having experience in Social sector with a clear understanding of NGO scenario and ability to interact and deal with different organizations ;</p> <p>(ii) Having educational qualifications and experience prescribed for direct recruits in column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed four years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार / Deepak Kumar
 सचिव कारा / Secretary CARA
 महिला एवं बाल विकास मंत्रालय
 भारत सरकार / Government of India
 पश्चिमी बंगाल-8, विंग-8, एम.एन. आर. ब्लॉक, पुरम
 West Block-8, Wing-8, M.N. A.R. Block, Puram
 नई दिल्ली / New Delhi-110006

Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Senior System Analyst	2 *01 (one) 2018 (*Subject to variation dependent on workload)	3 Group 'A' Non-Ministerial.	4 Level-11 in the Pay Matrix of Rs.67,700-2,08,700, as per 7 th CPC	5 Not Applicable	6 Not Applicable	7 Not Applicable
<p>** Note :The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 दीपक कुमार / Deepak Kumar
 सहायक निदेशक, सी. आर. डी. कारा
 महिला एवं बाल विकास विभाग, जिला कारा
 & Child Development
 West Block-8, Wing-1, J. K. Puram
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 नया दिल्ली-110056

Recruitment Rules of CARA, 2018


SCHEDULE

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	<p>Captive post of NIC/ Deputation (including short-term contract)/ outsource</p>	<p>Deputation (including short term contract) :</p> <p>Officer of the Central Government or State Government or Universities or recognized Research Institutes or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations:</p> <p>(a) (i) Holding analogous posts on regular basis in the parent cadre or department</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in the pay level – 10 (Rs.56100-177500) in the Pay matrix or equivalent in the parent cadre or department; and</p>	<p>Department Promotion Committee/ Selection Committee constituting as under:</p> <ol style="list-style-type: none"> 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD) 	<p>Consultation with Union Public Service Commission is not necessary.</p>


 Deepak Kumar
 Joint Secretary CARA
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Recruitment Rules of CARA, 2018

			<p>(b) possessing the following educational qualifications and experience:</p> <p>(i) Master's Degree in Computer Application or M.Sc (Computer Science or Information Technology) from a recognized University or Institute; or B.E./B.Tech. (Computer Engineering or Computer Science or computer Technology or computer science & Engineering or Information Technology) from a recognized University or Institute.</p> <p>(ii) Five years post qualification experience of Programming or Information System (in design, development and organizing computerized information storage and retrieval system) in a Government Office/Public Sector Undertakings or Autonomous Body or Statutory Body or in any recognized institution.</p> <p>Note : Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment/ in the same or some other organization/ Department in the Central Government shall not exceed four years. The maximum age limit for appointment on deputation shall not exceed fifty-six years as on the closing date or receipt of application).</p>		
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 दीपक कुमार
 सचिव/सहायक सचिव, कारा
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 Government of India
Recruitment Rules of CARA, 2018
 परिसर नं० खण्ड-8, बंगला-4, प्रथम तल, आर. के. पुराना
 West Block-8, Wing-4, 1st Floor, R. K. Purana
 नई दिल्ली / New Delhi-110068

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Assistant Director (Programme)	2 *06 (Six) (2018) *(subject to variation dependent on work-load).	3 Group 'A' Non-Ministerial	4 Level-10 in the Pay Matrix of Rs.56,100-1,77,500, as per 7 th CPC	5 Not Applicable	6 Not exceeding 35 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	7 Essential : (a) Post Graduate Degree from a Recognized University in any of the Social Sciences/ Social Work/ Child Welfare/ Child Development/ Psychology. (b) 08 years' service in Central Government/ State Government/ Statutory Bodies/ Autonomous Bodies/ Institutions/ PSU etc. Desirable : a) Experience in Child Welfare, Training and Research Activities in Government Social sector on an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
<p align="center">** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahul and Spiti District and Pangl Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 Secretary CARA

Recruitment Rules of CARA, 2018

भारत सरकार / Government of India
 Ministry of Health and Family Welfare
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 नई दिल्ली / New Delhi-110066

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : Yes	9 Two years in case of promotion/ direct recruitment. Not applicable in case of transfer on deputation. Note : On completion of the probation or any extension, officers shall, if considered	10 By Promotion/ Deputation (including short term contract) failing which by Direct Recruitment.	11 B) Deputation. Officers under the Central/ State Govt./UTs/, PSUs, Statutory/ Semi-Government/ Autonomous Organizations/ Universities/ Recognized Research Institutions : (i) holding analogous post on regular basis; or With two years regular service in the Pay band of Rs. 9300-34800/- with grade pay of Rs. 4800/- (pre-revised), Level 8 in the Pay Matrix of 7th CPC or three years regular service in the pay band of Rs. 9300-34800/- with GP 4600/- (pre-revised), Level 7 in the Pay Matrix of 7th CPC or eight years regular service in the pay band of Rs. 9300-34800/- with GP Rs. 4200/- (pre-revised), Level 6 in the Pay Matrix of 7th CPC and having experience	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 Secretary, CARA
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 Government of India
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 New Delhi-110020

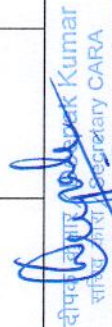
Recruitment Rules of CARA, 2018

	fit, may be confirmed against the post as per Central Govt. Rules.		<p>in child welfare/ Social Sector.</p> <p>(ii) Possessing the educational qualifications and experience prescribed for direct recruits under column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p> <p>Note : The Departmental Assistant/ Research Assistant in the Pay Band of Rs. 9300-34,800/- with Grade Pay of 4200/- Level-6 in the Pay Matrix of 7th CPC with 10 years' service, and having the educational qualifications and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion.</p>			
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 दीपक कुमार / Secretary CARA
 सचिव कारा / Secretary CARA
Recruitment Rules of CARA, 2018
 Ministry of Women & Child Development, Government of India
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SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
<p align="center">1</p> <p>Assistant Director (Administration)</p>	<p align="center">2</p> <p>*04 (Four) (2018)</p> <p>*(subject to variation dependent on work-load).</p>	<p align="center">3</p> <p align="center">Group 'A' Non-Ministerial</p>	<p align="center">4</p> <p>Level-10 in the Pay Matrix of Rs.56,100-1,77,500, as per 7th CPC</p> <p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangl Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>	<p align="center">5</p> <p>Not Applicable</p>	<p align="center">6</p> <p>Not exceeding 35 yrs. ** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)</p>	<p align="center">7</p> <p>Essential : (a) Graduate Degree from any of the recognised university. (b) 08 years' experience in Central Government/ State Government/ Statutory Bodies/ Autonomous Institutions/ PSU etc. (c) For Assistant Director (Legal) : LLB or equivalent degree from recognized university.</p> <p>Desirable: (a) Experience in Government Social sector in an executive capacity with a clear understanding of NGO scenario and ability to interact and deal with different organizations.</p> <p>Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.</p>


 Anurag Kumar
 Secretary CARA

Recruitment Rules of CARA, 2018

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 West Block-6, Wing-4, Ist Floor, R. K. Puram
 नई दिल्ली / New Delhi-110066

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : Yes	9 Two years in case of promotion/ direct recruitment. Not applicable in case of transfer on deputation. Note : On completion of the probation or any extension, officers shall, if considered	10 By promotion/ transfer on deputation (Including short term contract) failing which by direct recruitment.	11 (A) Promotion. Accounts officer with 03 years service and Assistant/ Research Assistant/ Private Secretary with 08 years service in grade rendered after appointment thereto on a regular basis. (B) Deputation. Officers under the Central/ State Govt./UTs/, PSUs, Statutory/ Semi-Government/ Autonomous Organizations/ Universities/ Recognized Research Institutions : (i) holding analogous post on regular basis; or With two years regular service in the Pay band of Rs. 9300-34800/- with grade pay of Rs. 4800/- (pre-revised), Level 8 in the Pay Matrix of 7th CPC or three years regular service in the pay band of Rs.	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 Secretary
 Government of India

Recruitment Rules of CARA, 2018

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<p>fit, may be confirmed against the post as per Central Govt. Rules.</p>		<p>9300-34800/- with GP 4600/- (pre-revised), Level 7 in the Pay Matrix of 7th CPC or eight years regular service in the pay band of Rs. 9300-34800/- with GP Rs. 4200/- (pre-revised), Level 6 in the Pay Matrix of 7th CPC and having experience in child welfare/ Social Sector.</p> <p>(ii) Possessing the educational qualifications and experience prescribed for direct recruits under column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p> <p>Note : The Departmental Accountant, Assistant/ Personal Secretary (PS) in the Pay Band of Rs. 9300-34,800/- with Grade Pay Rs. 4600/- Level- 7 of 7th CPC with 03 Years' or Grade Pay 4200/- Level-6 in the Pay Matrix of 7th CPC with 8 years' service, and having the educational qualifications and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion.</p>		
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 श्री. कुमार / Deepak Kumar
 Assistant Secretary, CARA

Ministry of Human Resource Development
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 नई दिल्ली / New Delhi-110036

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Content Manager	2 *01 (one) 2018 (*Subject to variation dependent on workload)	3 Group 'A' Non-Ministerial.	4 Level-10 in the Pay Matrix of Rs.56,100-1,77,500, as per 7 th CPC	5 Not Applicable	6 Not Applicable	7 Not Applicable
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 दीपक कुमार
 सचिव कार्यालय / Secretary CARA
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Recruitment Rules of CARA, 2018
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Not Applicable	9 Not Applicable	10 Captive post of NIC/ Deputation (including short-term contract)	11 Deputation (including short term contract): a) Officer of the Central Government or State Government or Universities or recognized Research Institutes or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations: Holding analogous posts on regular basis in the parent cadre or department or With five years' service in the grade rendered after appointment thereto on regular basis in posts in the pay level - 8 (Rs.56100-177500) or 06 years, in Level-7 in the 7 th CPC Pay matrix or equivalent in the parent cadre or department; and (b) possessing the following educational qualifications and experience:	12 Department Promotion Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Consultation with Union Public Service Commission is not necessary.


 Anupam Kumar
 Joint Secretary, CARA

Recruitment Rules of CARA, 2018

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			<p>(i) Master's Degree in Computer Application or M.Sc (Computer Science or Information Technology) from a recognized University or Institute; or B.E./ B.Tech. (Computer Engineering or Computer Science or computer Technology or computer science & Engineering or Information Technology) from a recognized University or Institute.</p> <p>(ii) Two years' experience as Content Manger/ Developer in a Government Office/ PSU/ Autonomous Body/Statutory Body or in any recognized institution. in a Government Office/Public Sector Undertakings or Autonomous Body or Statutory Body or in any recognized institution.</p>		
			<p>Note : Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department in the Central Government shall not exceed four years. The maximum age limit for appointment on deputation shall not exceed fifty-six years as on the closing date or receipt of application.</p>		


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 मंत्रालय
 भारत सरकार
 सचिव कार्यालय
 CAREA
 Ministry of Welfare, Government of India
 Recruitment Rules of CAREA, 2018
 परिसर ब्लॉक-8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110038

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Data Analyst	2 *1(One) (2018) *(subject to variation dependent on work-load).	3 Group 'A' Non-Ministerial	4 Level-10 in the Pay Matrix of Rs.56,100-1,77,500, as per 7 th CPC	5 Not Applicable	6 Not exceeding 40 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	7 Not Applicable

**** Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).


 दीपक कुमार
 सचिव, कारा
 Secretary CARA

Recruitment Rules of CARA, 2018

Ministry of Personnel & Child Development
 भारत सरकार / Government of India
 (दिल्ली काउन्सिल बिल्डिंग-4, फ्लोर-4, अफिस. रू. पुनर्
 कर्मचारी ब्लॉक-6, विंग-4, 1st Floor, R. K. Puram
 New Delhi-110058)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Not Applicable	9 Not Applicable	10 Captive post of NIC/ Deputation (including short-term contract)	11 Deputation (including short term contract): a) Officer of the Central Government or State Government or Universities or recognized Research Institutes or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations: (i) Holding analogous posts on regular basis in the parent cadre or department or (ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in the pay level - 8 (Rs.56100-177500) or 06 years, in Level-7 in the 7 th CPC Pay matrix or equivalent in the parent cadre or department; and (b) possessing the following educational	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Chairperson, Steering Committee of CARA 2. Joint Secretary, MWCD - dealing with the authority 3. Member Secretary & CEO, CARA 4. Officer belonging to SC/ST (nominated by MWCD) Chairperson Member Member Member	13 Not Applicable

दीपक कुमार
सचिव कारा / Secretary CARA

Recruitment Rules of CARA, 2018


भारत सरकार / Government of India
पश्चिमी खण्ड-8, विंग-4, एच. एच. ऑफिस, ई. एच. ऑफिस
West Block-8, Wing-4, H. H. Office, E. H. Office
नई दिल्ली / New Delhi - 110005

			<p>qualifications and experience:</p> <p>(i) Master's Degree in Computer Application or M.Sc (Computer Science or Information Technology) from a recognized University or Institute; or B.E./B.Tech. (Computer Engineering or Computer Science or computer Technology or computer science & Engineering or Information Technology) from a recognized University or Institute.</p> <p>(ii) Two years' experience of Programming/ Information System/ Data Management in a Government Office/ PSU/ Autonomous Body/ Statutory Body or in any recognized institution.</p> <p>Note : Period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department in the Central Government shall not exceed four years. The maximum age limit for appointment on deputation shall not exceed fifty-six years as on the closing date or receipt of application.</p>		
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 दीपक कुमार
 सचिव/सहायक सचिव कारा
 महिला उद्यम व जन विकास मंत्रालय
Recruitment Rules of CARA, 2018
 भारत सरकार/ Government of India
 पश्चिमी खण्ड-8, बिल्डिंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 New Delhi-110055

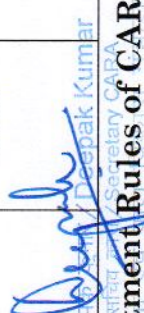
SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Account Officer	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'B' Non-Ministerial	Level-7 in the Pay Matrix of Rs.44,900-1,42,400, as per 7 th CPC	Non-selection in case of promotion and not applicable in case of deputation/ direct recruitment.	Not exceeding 30 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	<p>Essential :</p> <p>1 B.Com. from a Recognized University or equivalent.</p> <p>2 Five years experience of Finance, Cash & Accounts in Central/ State Govts./UTs/ PSUs / Autonomous bodies/ Private organizations.</p> <p>Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.</p> <p>Desirable: Knowledge of Computer Accounting</p>
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 दीपक कुमार
 सचिव कार्यालय
 सचिव कार्यालय
 सचिव कार्यालय
 भारत सरकार / Government of India
 परिसर-8, विंग-4, प्रांगण नं. 3, नई दिल्ली
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056


Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : No	9 2 (Two) years Note : On completion of the probation or any extension, officers shall, if considered fit, may be confirmed against the post as per Central Govt. Rules.	10 By Promotion/ deputation (including short term contract) "For Ex-Serviceman Deputation/re-employment."	11 A) Promotion. Accountant with five years' service in the grade after appointment thereto on a regular basis. B) Deputation. Officials under the Central/ State Govt./ UTs/ PSUs, Statutory/ Autonomous bodies/ Government Institution. (i) holding analogous post on regular basis; or with five years' service in pay band-02 : Rs.9,300-34,800/- with grade pay of Rs.4200/- (pre-revised), Level 6 in the Pay Matrix of 7th CPC and having experience in Finance, Cash & Accounts. (ii) Possessing the education qualifications and experience prescribed for direct recruits in col. 7.	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Dir/ DS/ US (nominated by MWCD) 3. Director/ Joint Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 Secretary CARA
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. कं. 5-1
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110066

Recruitment Rules of CARA, 2018


			<p>C) Deputation/re-employment. The Armed forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार / Dr. Rakesh Kumar
 सचिव / Secretary CARA
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
Recruitment Rules of CARA, 2018
 परिसर 8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110006

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Private Secretary	2 *1(One) (2018) *(subject to variation dependent on work-load).	3 Group 'B' Non-Ministerial	4 Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	5 Non-selection in case of promotion and not applicable in case of deputation/ direct recruitment.	6 Not exceeding 30 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	7 Essential: 1. Degree from Recognized University or equivalent. 2. Five years experience in Central/ State Govts./ PSUs/ Autonomous bodies/Private Organization as Stenographer and possessing speed of 120WPM in English. 3. Must be familiar with Computer Software like Word'97/ 2000/ Window XP. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified. Desirable: (i) Diploma in Secretarial Practice from Recognized Institute/College (ii) Knowledge of Hindi typewriting on computer.

**** Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangl Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).


 Deepak Kumar
 Secretary CARA
 Ministry of Health & Family Welfare, Government of India
 भारत सरकार / स्वास्थ्य और कुटुंब कल्याण विभाग
 पश्चिम ब्लॉक-8, विंग-4
 नई दिल्ली / New Delhi-110008

Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Age : No Qualification : No	Not Applicable in case of promotion and transfer on deputation. 2 years for direct recruitment. Note : On completion of the probation or any extension, officers shall, if considered	By promotion/ transfer on deputation (including short term contract) "For Ex-Serviceman Deputation/re-employment". Failing above by direct recruitment.	<p>A) Promotion. Personal Assistant with five years' service in the grade rendered after appointment thereto on a regular basis.</p> <p>B) Deputation/ re-employment. The Armed forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p> <p>C) Deputation. Officers under the Central/ State Govt., PSUs/ UTs, Statutory/ Autonomous bodies.</p>	<p>Department Promotion Committee/ Selection Committee constituting as under:</p> <p>1. Member Secretary & CEO, CARA</p> <p>2. Dir/ DS/ US (nominated by MWCD)</p> <p>3. Director/ Joint Director, CARA</p> <p>4. Officer belonging to SC/ST (nominated by MWCD)</p>	Not Applicable

Recruitment Rules of CARA, 2018

भारत सरकार / Government of India
 पश्चिमी खण्ड-8, बिल्डिंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 New Delhi-110066


	fit, may be confirmed against the post as per Central Govt. Rules.		<p>(i) holding analogous post on regular basis; or with five years' service in pay band Rs.9300-34800 and grade pay of Rs.4200/- (Pre-revised), Level 6 in the Pay Matrix of 7th CPC. Having experience in English Stenography and Office procedure.</p> <p>ii) Possessing the educational qualifications and experience prescribed for direct recruits under column 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 Deepak Kumar
 Secretary CARA
 Ministry of Women & Child Development
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 New Delhi-110056

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Assistant	2 *1(One) (2018) *(subject to variation dependent on work-load).	3 Group 'B' Non-Ministerial	4 Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	5 Non-selection in case of promotion and not applicable in case of deputation/ direct recruitment.	6 Not exceeding 30 yrs. ** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	7 Essential: i) Graduate Degree from Recognized University or equivalent. ii) Five years' experience of Administration and Accounts in Central/ State Govts./PSUs / Autonomous bodies/ private organizations, preferably a NGO. Desirable: (i) Post-Graduation Degree in any discipline from a recognised university or equivalent. (ii) Knowledge of Computers/English Typing Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

** **Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).


 Secretary CARA
 भारतीय प्रशासिक विभाग मंत्रालय
 भारत सरकार / Government of India
 पश्चिमी बंगाल-8, फ्लोर-8, बंगला, आर. के. पुरम
 West Block, 8th Floor, R. K. Puram
 New Delhi-110066

Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : No	9 2 (two) years in case of promotion/ Direct recruitment. Not applicable in case of deputation (including short term contract)	10 By promotion/ transfer on deputation (including short term contract) failing which by direct recruitment.	11 A) Promotion. Research Investigator / Junior Investigator with 06 years' service and Data Entry Operator with 07 years' service in the grade rendered after appointment thereto on a regular basis. Note : Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & Chairperson 2. Dir/ DS/ US (nominated by MWCD) Member 3. Director/ Joint Director, CARA Member 4. Officer belonging to SC/ST (nominated by MWCD) Member	13 Not Applicable


 Deepak Kumar
 Secretary extension,

Recruitment Rules of CARA, 2018


भारत सरकार / Government of India
 भारतीय खाद्य सुरक्षा और पोषण विभाग / Ministry of Food and Public Distribution
 West Block-8, Wing 4, 1st Floor, P. K. Puram
 New Delhi/ New Delhi-110006

<p>officers shall, if considered fit, may be confirmed against the post as per Central Govt. Rules.</p>		<p>B) Deputation. Officials under the Central/State Govt., PSU's, Statutory/Autonomous bodies.</p> <p>(i) holding analogous post on regular basis; or With six years' regular service in the pay band of Rs. 5200-20200/- with grade pay Rs.2800/- (pre-revised), Level 5 in the Pay Matrix of 7th CPC or with ten years' regular service in pay band Rs. 5200-20200 with Grade pay of Rs. 2400/- (pre-revised), Level -4 in the Pay Matrix of 7th CPC.</p> <p>ii) Possessing the education qualifications and experience prescribed for direct recruits in col. 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>		
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 श्री अणूप कुमार
 Secretary CARA
 महिला विकास विभाग, विकास मंत्रालय
 भारत सरकार / Government of India
Recruitment Rules of CARA, 2018
 पश्चिमी ब्लॉक-8, विंग-4, एन.डी.ए. 06, पुरान
 West Block-8, Wing-4, N.D.A. 06, K. Puram
 नई दिल्ली / New Delhi-110006

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Accountant	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'B' Non-Ministerial	Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	Not Applicable	Not exceeding 30 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	Essential : 1. B.Com. from a Recognized University or equivalent. 2. Five years experience of Finance, Cash & Accounts in Central/ State Govts./UTs/ PSUs / Autonomous bodies/ Private organizations. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified). Desirable : Knowledge of Computer Accounting
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 दीपक कुमार / Deepak Kumar
 अधिकारी, कार्यालय, विकास, नमो भारत
 भारत सरकार, Ministry of Child Development
 and Women Welfare, Government of India
Recruitment Rules of CARA, 2018
 पश्चिमी बंगाल-8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110066

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : Yes	9 2 (Two) years Note : On completion of the probation or any extension, officers shall, if considered fit, may be confirmed against the post as per Central Govt. Rules.	10 By Promotion / transfer on deputation (including short term contract. "For Ex-Serviceman Deputation/re-employment."	11 A) Promotion. Data Entry Operator with seven years' service in the grade after appointment thereto on a regular basis. B) Deputation. Officials under the Central/State Govt./ UTs/ PSUs, Statutory/Autonomous Government Institution. (i) holding analogous post on regular basis; or with ten years' service in pay band Rs.5200-20200/- with grade pay of Rs. 2400/- (pre-revised), Level 4 in the Pay Matrix of 7 th CPC and having experience in Finance, Cash & Accounts. (ii) Possessing the education qualifications and experience prescribed	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Dir/ DS/ US (nominated by MWCD) 3. Director/ Joint Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 Deepak Kumar
 Joint Secretary, CARA

Recruitment Rules of CARA, 2018

कारा कार्यालय, दिल्ली
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056

for direct recruits in col. 7.

C) Deputation/re-employment.The Armed forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment.

(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)


दीपक कुमार / Deepak Kumar
सचिव कार्यालय / Secretary CARA
सचिव कार्यालय, भारत सरकार
Ministry of Women & Child Development
परिसर ब्लॉक-8, 1st फ्लोर, र. क. पुराम
नई दिल्ली / New Delhi-110066

Recruitment Rules of CARA, 2018

West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110066

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Hindi Translator	* 1 (2018) * *(subject to variation dependent on work-load).	Group 'B' Non-Gazetted Ministerial	Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	Not Applicable	30 years (Relaxable for Government servants upto 5 years in according with the instructions or orders issued by the Central Government)	Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 Anupam Kumar
 Joint Secretary to Government of India
 Ministry of Women & Child Development
 परिचय ब्लॉक-8, विंग-4, प्रथम मंजूर, शि.क. अ. पुरम
 नई दिल्ली / New Delhi-110066

Recruitment Rules of CARA, 2018

elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

AND

Recognized diploma or certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in central or state government office, including government of India Undertaking


Note 1 : Qualifications are relaxable at the discretion of competent authority in the case of candidates otherwise well qualified

Note 2 : The qualification (s) regarding experience is relaxable at the discretion of Competent Authority in the case of candidates belonging to scheduled castes or scheduled Tribes if at any stage of selection, Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

दीपक चर्मा
सचिव
महिला एवं बाल विकास विभाग
Ministry of Women & Child Development
Secretary CARA
श्रीवामी खण्ड-8, विंग-4, प्रथम तल, आर. क. पुराम
नई दिल्ली / New Delhi-110056

Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	<p>Captive post of Department of Official Language/ by transfer on deputation (including short term contract)/ Outsource</p>	<p>Deputation [including short-term contract]: (a) Officers under the Central/State Government/ Universities/Recognized Research Institutes/Public Sector Undertakings/ Semi-Government Statutory or Autonomous Organizations. (i) holding analogous posts on regular basis in the parent cadre or Department. or (ii) With 5 years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Matrix level 5/4 at min. of pay Rs. 29,200/ 25,500 respectively or equivalent in the parent cadre/department; and (b) Possessing the educational qualifications and experience prescribed</p>	Not Applicable	Consultation with U.P.S.C.is not necessary


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 सहायक सचिव, कारा
 भारतीय समाज कल्याण विभाग, भारत सरकार
 Ministry of Welfare & Child Development
 Government of India
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056

Recruitment Rules of CARA, 2018

			for direct recruits under Col.7.		
			Note : The Maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.		



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 Director / Secretary CARA
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 Ministry of Women & Child Development
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Recruitment Rules of CARA, 2018

West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110058

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Research Assistant	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'B' Non-Ministerial	Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	Non-Selection In case of promotion not applicable in case of transfer on deputation (including short term contract) / direct recruitment	Not exceeding 30 yrs. ** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	Essential : (i) Degree from a Recognized University in Humanities/Social Sciences/ social work or equivalent. (ii) 5 years' experience of Research/ Survey work in Central/ State Govts./UTs/ PSUs / Autonomous bodies/ NGO. Desirable : (i) Post-Graduation in Humanities/ Social Sciences or equating (ii) Knowledge of Computer. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangl Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


 दीपक कुमार / Deepak Kumar
 सचिव, कार्यालय सहायक सचिव, महिला विकास मंत्रालय
 Ministry of Women & Child Development
 भारतीय अखण्ड-8, विंग-4, प्रथम तल, आर.के. पुराम
 नई दिल्ली / New Delhi-110006

Recruitment Rules of CARA, 2018


Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Age : No Qualification : No	2 (Two) years in case of promotion and direct recruitment Note : On completion of the probation or any extension, officers shall, if considered fit, may be confirmed against the post.	By promotion failing which by transfer on deputation (including short term contract) failing both by direct recruitment.	A) Promotion. Research Investigator/ Junior Investigator with 6 years' service and Data Entry Operator with 07 years' service in the grade rendered after appointment thereto on a regular basis. Note : 1) Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such	Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Dir/ DS/ US (nominated by MWCD) 3. Director/ Joint Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	Not Applicable


 D. G. K. Kumar
 Member Secretary, CARA

Recruitment Rules of CARA, 2018


मिनिस्टर ऑफ फाइनेंस, भारत सरकार, Government of India
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 West Bengal-8, Wing-4, 1st Floor, R. K. Puram
 पिन कोड/ न्यू दिल्ली-110066

			<p>qualifying/ eligibility service.</p> <p>2. The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/post</p> <p>B) Deputation. Officials under the Central/ State Govt./ UTs/ PSUs, Statutory/ Autonomous bodies.</p> <p>(i) holding analogous post on regular basis; or With six years' regular service in pay band of Rs. 5200-20200/- with grade pay of Rs. 2800/- (Pre- revised) , Level 5 in Pay Matrix of 7th CPC or ten years regular service in the pay band of Rs.5200-20200 with grade pay of Rs. 2400/- (pre-revised), Level 4 in Pay Matrix of 7th CPC and having experience in Research & Survey work.</p> <p>(ii) Possessing the educational qualifications prescribed for direct recruits in col. 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>
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 Dr. Pankaj Kumar
 Secretary CARA
 भारतीय सरकार / Ministry of Health and Family Welfare
 भारतीय सरकार / Government of India
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 नई दिल्ली / New Delhi-110036


Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Personal Assistant	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'B' Non-Ministerial	Level-6 in the Pay Matrix of Rs.35,400-1,12,400, as per 7 th CPC	Not Applicable	Not exceeding 30 yrs.** (Relaxable for Govt. servant upto 5 years in accordance with the instructions or orders issued by the Central Government)	Essential : 1. Graduate from Recognized University or equivalent. 2. 5 years' experience in Central/ State Govts./PSUs / Autonomous bodies/ Private Organisation as Stenographer with possessing speed of 100WPM in English. 3. Must be familiar with Computer Software like MS Office. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified). Desirable : Knowledge of EPBAX, FAX. Note : Preference will be given to candidates who can discharge bilingual stenographic work (in English and Hindi).
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangsi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						
<p align="center">  Anil Kumar Secretary, CARA </p>						

Recruitment Rules of CARA, 2018


भारतीय सरकार / Government of India
 पश्चिमी अखण्ड-8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : No	9 2 (two) years in case of promotion/ Direct recruitment. Not Applicable in case of deputation (including short term contract)	10 By promotion/ Deputation (including short term contract)/ Direct Recruitment / outsource	11 A) Promotion. Departmental Steno with ten years' service in the grade rendered after appointment thereto on a regular basis. B) Deputation. Officials under the Central/State Govt., PSUs, Statutory/Autonomous bodies. (i) holding analogous post on regular basis; or With six years' regular service in the pay band of Rs. 5200-20200/- with grade pay Rs.2800/- (pre-revised), Level 5 in the Pay Matrix of 7th CPC or with ten years' regular service in pay band Rs. 5200-20200 with Grade pay of Rs. 2400/- (pre-revised), Level -4 in the Pay Matrix of 7th	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Dir/ DS/ US (nominated by MWCD) 3. Director/ Joint Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable
8 Age : No Qualification : No  Anil Kumar Secretary CARA	9 2 (two) years in case of promotion/ Direct recruitment. Not Applicable in case of deputation (including short term contract) Note : On completion of the probation or	10 By promotion/ Deputation (including short term contract)/ Direct Recruitment / outsource	11 A) Promotion. Departmental Steno with ten years' service in the grade rendered after appointment thereto on a regular basis. B) Deputation. Officials under the Central/State Govt., PSUs, Statutory/Autonomous bodies. (i) holding analogous post on regular basis; or With six years' regular service in the pay band of Rs. 5200-20200/- with grade pay Rs.2800/- (pre-revised), Level 5 in the Pay Matrix of 7th CPC or with ten years' regular service in pay band Rs. 5200-20200 with Grade pay of Rs. 2400/- (pre-revised), Level -4 in the Pay Matrix of 7th	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Dir/ DS/ US (nominated by MWCD) 3. Director/ Joint Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable

Recruitment Rules of CARA, 2018

Ministry of Finance, Government of India
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	<p>extension, officers shall, if considered fit, may be confirmed against the post as per Central Govt. Rules.</p>		<p>CPC and having experience in English Stenography and Office procedure.</p> <p>ii) Possessing the education qualifications and experience prescribed for direct recruits in col. 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार / Anil Kumar
 सचिव / Secretary CARA
 महिला विकास मंत्रालय
 Ministry of Women and Child Development
 पश्चिमी खण्ड-8, विंग-4, प्रथम तल, अर. चं. पुरम
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 नई दिल्ली / New Delhi-110066

Recruitment Rules of CARA, 2018

SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Research Investigator	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'C' Non-Ministerial Non-Gazetted	Level-5 in the Pay Matrix of Rs.29,200-92,300, as per 7 th CPC	Non-selection in case of promotion and Not Applicable in case of deputation/ direct recruitment.	Not exceeding 28 yrs. ** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	Essential : (i) Graduate Degree in any of the Social Sciences/ Social Work/ child Welfare/ Child Development/ Psychology from Recognized University or equivalent. (ii) Three years' experience of Research/Survey/ Data Analysis work in Central/ State Govts./UTs/ PSUs / Autonomous bodies/ NGO. Desirable : (i) Knowledge of Research work (ii) Knowledge of Computer. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						



 दीपक कुमार
 अधिकारी
 सहायक सचिव
 कार्यालय CARA
 नदिना एच आर विभाग संजाराय
 भारत सरकार / Government of India
Recruitment Rules of CARA, 2018
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9 Two years in case of direct recruitment. Note : On completion of the probation or any extension officers shall, if considered fit may be confirmed against the post.	10 By transfer on deputation (including short term contract)/ Promotion failing which by direct recruitment.	11 A) Promotion. Data Entry Operator with three years' service in the grade rendered after appointment thereto on a regular basis. B) Deputation. Officials under the Central/ State Govt/ UTs/ PSUs, Statutory/ Autonomous bodies. (i) holding analogous post on regular basis; (ii) with 5 years' regular service in Rs.5200-20200 with grade pay of Rs. 2400/- (pre-revised), Level 4 in Pay Matrix of 7th CPC. (iii) Possessing the educational	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Director/ Joint Director, CARA 3. Joint Director/ Deputy Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


 दीपक कुमार / Dipank Kumar
 सहायक सचिव, कारा
 सचिव कारा

Ministry of Women & Child Development
Recruitment Rules of CARA, 2018
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 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110033


			<p>qualifications prescribed for direct recruits in col. 7.</p> <p>Note : The Departmental Data Entry Operator (DEO) in the Pay Band of Rs. 5200-20,200 Grade Pay Rs. 2400 (pre-revised), Level 4 in the Pay Matrix of 7th CPC with five years' regular service in the grade and having the educational qualifications and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार / Deepak Kumar
 सचिव / Secretary CARA
 सचिवालय के कार्यालय / कार्यालय सचिव
 Ministry of Human Resource Development & Child Development
 भारतीय मानव-संसाधन, बाल-संसाधन, और शिशु
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110056

Recruitment Rules of CARA, 2018


SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Junior Investigator	*1(One) (2018) *(subject to variation dependent on work-load).	Group 'C' Non-Ministerial	Level-5 in the Pay Matrix of Rs.29,200-92,300, as per 7 th CPC	Non-selection in case of promotion and Not Applicable in case of Deputation / Direct Recruitment	Not exceeding 28 yrs. ** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	Essential : (i) Graduate Degree in Law from Recognized University or equivalent. (ii) Three years' experience of Research/Survey/ Data Analysis/ Law firm work in Central/ State Govts./UTs/ PSUs / Autonomous bodies/ NGO. Desirable : (i) Knowledge of Research work (ii) Knowledge of Computers Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


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 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
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 पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरम
 नई दिल्ली / New Delhi-110066

Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	By Promotion, failing which by direct recruitment.	<p>A) Promotion. Data Entry Operator with 03 years' service in the grade rendered after appointment thereto on a regular basis.</p> <p>B) Deputation. Officials under the Central/State Govt., PSUs, Statutory/Autonomous bodies.</p> <p>(i) holding analogous post on regular basis; or with five years' regular service in pay band Rs. 5,200-20200/- with Grade Pay of Rs. 2400/- (pre-revised), Level 4 in the Pay Matrix of 7th CPC and having experience in Research/ Survey work.</p> <p>ii) Possessing the educational qualifications and experience prescribed for direct recruits in col 7.</p>	<p>Department Promotion Committee/ Selection Committee constituting as under :</p> <ol style="list-style-type: none"> 1. Member Secretary & CEO, CARA 2. Director/ Joint Director, CARA 3. Joint Director/ Deputy Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD) 	Not Applicable


 दीपक कुमार / Deepak Kumar
 सचिव, राष्ट्रीय आजीविका आयोग (National Commission for CARA)
 नव दिल्ली नई दिल्ली

Ministry of Women & Child Development
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Recruitment Rules of CARA, 2018


				(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)			
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 सीपक कारा/ Veerank Kumar
 सचिव/ Secretary CARA
 महिला एवं बाल विकास विभाग, न्यायपालिका
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 नई दिल्ली/ New Delhi-110056

Recruitment Rules of CARA, 2018

SCHEDULE


Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Data Entry Operator	*3 (Three) (2018) *(subject to variation dependent on work-load).	Group 'C' Non-Ministerial	Level-4 in the Pay Matrix of Rs.25,500-81,100, as per 7 th CPC	Selection : In case of promotion Not Applicable : In case of transfer on deputation/ direct recruitment	Not exceeding 28 yrs.** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	Essential : 1. Graduate degree from Recognized University or equivalent. 2. At least one year Diploma in Computer applications 3. Two years' experience as Computer Operator in Central/ State Govts./PSUs / Autonomous bodies/ Private Orgn. Having a Speed of 10500 KDPH in English or 9000 Key Depressions Per Hour in Hindi on an average of 5 key Depressions for each word on computer. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of chamba District of Himachal Pradesh, Andamans and Nicobar Islands and Lakshdweep).</p>						


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 अरुणाचल प्रदेश सरकार / Government of Arunachal Pradesh
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 New Delhi-110056


Recruitment Rules of CARA, 2018

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : Yes	9 Not Applicable in case of promotion. Two years in case of direct recruitment <u>Note :</u> On completion of the probation or any extension, officers shall, if	10 By promotion failing which by transfer on deputation (including short term contract) and failing both by direct recruitment.	11 A) Promotion. Lower Divisional Clerk with eight years' service in the grade rendered thereto on a regular basis. Having a Speed of 10500 KDPH in English or 9000 Key Depressions Per Hour in Hindi on an average of 5 key Depressions for each word on computer. <u>Note :</u> Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Director/ Joint Director, CARA 3. Joint Director/ Deputy Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable

Recruitment Rules of CARA, 2018


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	<p>considered fit, may be confirmed against the post.</p>		<p>have already completed such qualifying/eligibility service.</p> <p>B) Deputation. Officials under the Central/ State Govt., PSUs, Statutory/ Autonomous bodies.</p> <p>i) holding analogous post on regular basis;</p> <p>or</p> <p>with eight years' service in pay band Rs. 5200-20200 with grade pay of Rs. 1900/- (pre-revised), Level 2 in the Pay matrix of 7th CPC equivalent.</p> <p>ii) Possessing the educational qualifications prescribed for direct recruits in Col 7</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 दीपक कुमार / Deepak Kumar
 सचिव, कार्यालय कारा
 मन्त्रालय
 Ministry of Women & Child Development
Recruitment Rules of CARA, 2018
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SCHEDULE


Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Hindi Typist	*01(One) (2018) *(subject to variation dependent on work-load).	Group 'C' Non-Ministerial	Level-2 in the Pay Matrix of Rs.19,900-63,200, as per 7 th CPC	Not Applicable	Not exceeding 28 yrs.** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	Essential : 1. 12 th Pass from Recognized Board/University or equivalent. 2. Having a Speed of 10500 KDPH in English or 9000 Key Depressions Per Hour in Hindi on an average of 5 key Depressions for each word on computer. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified Desirable : Knowledge of noting and Drafting Knowledge of Computers
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						


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 Minister / Secretary CARA
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Recruitment Rules of CARA, 2018

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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Not Applicable	9 Two years in case of direct recruitment Note : On completion of the probation or any extension, officers shall, if considered fit, may be confirmed against the post.	10 Captive post of Department of Official Language/ transfer on deputation(incl uding short term contract) / outsource	11 Deputation [including short-term contract]: Officers under the Central/State Government/ Universities/Recognized Research Institutes/Public Sector Undertakings/Semi-Government Statutory or Autonomous Organizations. (a)(i) holding analogous posts on regular basis in the parent cadre or Department. (ii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Matrix level-1 at min. of pay Rs. 18,000/- respectively or equivalent in the parent cadre/department; and (b) Possessing the educational qualifications and experience prescribed	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Director/ Joint Director, CARA 3. Joint Director/ Deputy Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable


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				for direct recruits under Col.7. (Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed four years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)			
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 दीपक कुमार / Deepak Kumar
 सचिव, राष्ट्रीय कारा
 मंत्रालय, नई दिल्ली

Recruitment Rules of CARA, 2018

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SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Lower Division Clerk	*01 (One) (2018) *(subject to variation dependent on work-load).	Group 'C' Non-Ministerial	Level-2 in the Pay Matrix of Rs.19,900-63,200, as per 7 th CPC	Non-Selection in case of promotion and Not Applicable in case of direct recruitment/ short term contract	Not exceeding 28 yrs.** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	Essential : 1. 12 th Pass from Recognized Board/University or equivalent. 2. Having a Speed of 10500 KDPH in English or 9000 Key Depressions Per Hour in Hindi on an average of 5 key Depressions for each word on computer. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified) Desirable: (i) Knowledge of noting and Drafting and Accounts work (ii) Knowledge of Computers
<p>** Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangti Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep).</p>						



 दीपक कुमार, दीपक कुमार
 Secretary CARA
 मिनिस्टर ऑफ़ ईस्ट विचारस मंत्रालय
 Ministry of East Thought, Government of India
Recruitment Rules of CARA, 2018
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8 Age : No Qualification : No	9 Not applicable in case of promotion and Two years in case of direct recruitment Note : On completion of the probation or any extension, Deepak K officers shall, if	10 By promotion failing which by transfer on deputation (including short term contract) failing both by direct recruitment.	11 A) Promotion. Peon/ Multi-tasking staff in CARA subject to qualify the typing test in English or Hindi at minimum speed 10500 KDPH in English or 9000 KDPH in Hindi within a period of one year from the date of promotion. Failing to qualifying typing test within one year from the date of appointment will result in the reversion of the incumbent to the post held by her/him before the promotion. B) Deputation. Officials under the Central/ State Govt., PSUs, Statutory/ Autonomous bodies. i) holding analogous post on regular basis; <p style="text-align: center;">or</p> with 3 years' regular service pay band of	12 Department Promotion Committee/ Selection Committee constituting as under: 1. Member Secretary & CEO, CARA 2. Director/ Joint Director, CARA 3. Joint Director/ Deputy Director, CARA 4. Officer belonging to SC/ST (nominated by MWCD)	13 Not Applicable

Recruitment Rules of CARA, 2018

श्री प्रमोद कुमार / Deepak K officers
 सचिव कारा / Secretary CARA
 मंत्रालय के लिये / For the Ministry of Women & Child Development
 परिसर नं० ब्लॉक-8, विंग-4, प्रथम तल, आर. के. पुरम
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	considered fit, may be confirmed against the post.		<p>Rs. 5200-20200 with GP Rs. 1800/- (pre-revised), Level 1 in the Pay Matrix of the 7th CPC.</p> <p>ii) Possessing the education qualifications and experience prescribed for direct recruits in col 7.</p> <p>(Period of deputation/ contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the GOI shall ordinarily not exceed three years. The maximum age limit for deputation, short-term contract shall be 56 years as on the closing date of receipt of application prescribed)</p>			
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 Anand Kumar
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Recruitment Rules of CARA, 2018
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SCHEDULE

Name of Post	Number of Posts	Classification	Scale of Pay/ Pay Band & Grade Pay/ Pay in the Pay Matrix	Whether Selection or Non-Selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1 Multi Tasking Staff	2 *2 (Two) (2018) *(subject to variation dependent on work-load).	3 Group 'C' Non-Ministerial	4 Level-1 in the Pay Matrix of Rs.18,000-56,900, as per 7 th CPC	5 Not Applicable	6 Between 18 and 25 years** (Relaxable for Govt. servant upto 40 years in accordance with the instructions or orders issued by the Central Government)	7 Essential : 1. 10 th pass from Recognized Board/University or equivalent. Note : Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified) Desirable : Ex-Serviceman


**** Note :** The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep). In the case recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the employment exchange is asked to submit names.


 दीपक कुमार
 सचिव कारा
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 Ministry of Public Relations
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled up by various methods	In case of recruitment by promotion/ deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee/ Selection Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Not Applicable	Outsourced on Superannuation/ Promotion of existing Staff.	Not Applicable	Not Applicable	Not Applicable


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Recruitment Rules of CARA, 2018